

MAYOR'S EXECUTIVE DECISION MAKING

Thursday, 20 June 2013

Mayor's Decision Log No. 0032


1. **COMMUNITY FAITH BUILDINGS SUPPORT SCHEME (2012-2015) -
ROUND 1 (Pages 1 - 76)**

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Agenda Item 1

Individual Mayoral Decision Proforma Decision Log No: 32	 TOWER HAMLETS
Report of: Aman Dalvi – Corporate Director Development & Renewal	Classification: Unrestricted
Community Faith Buildings Support Scheme(2012-2015) – Round 1	

Is this a Key Decision?	Yes
Decision Notice Publication Date:	7 th MAY 2013
General Exception or Urgency Notice published?	Not required
Restrictions:	N/a

EXECUTIVE SUMMARY

- 1.1 This report sets out the recommendations for funding the proposals submitted to Round 1 of the Community Faith Buildings Support Scheme. The purpose of the scheme is to offer assistance to faith communities in maintaining and improving buildings in which faith based activities occur. The scheme was approved at Cabinet on 3rd October 2012.
- 1.2 The report also sets out the proposed financial breakdown of the programme by year and by grant type and recommended awards.

DECISION

The Mayor is recommended to:

- 2.1 Agree the proposed financial split of the programme by year and grant type.
- 2.2 Agree the process for assessment and recommendation including combining the Round 1a and Round 1b applications into a single round.
- 2.3 Agree the proposed grant awards for Round 1 totalling £595,000

- 2.4 Agree the proposed individual grant awards set out in Appendix 1(subject to detailed negotiations ahead of a grant agreement being signed) adopting the following principles:
- Aim to fund as widely as possible
 - Contribute to the cost of works not fully funded
 - Not award grants higher than £25,000 (for Type A grants)
- 2.5 Agree for subsequent rounds, to consider the approach for the assessment and recommendation of funding from the following options:
- Fund widely with reduced funding (continuing the principles of Round1)
 - Fund only the top ranked proposals up to the allocated funding (Ranking based on assessment score and weighting)
 - Develop new approach

APPROVALS

1. (If applicable) Corporate Director proposing the decision or his/her deputy

I approve the attached report and proposed decision above for submission to the Mayor.

Signed  Date 6/6/2013

2. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments. ^{*} ** attend report to Corporate Grants Program Board.*

Signed  Date 6/6/13

3. Monitoring Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

(For Key Decision only – delete as applicable)

I confirm that this decision:-

- (a) has been published in advance on the Council's Forward Plan OR
- (b) is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.

Signed  Date 11/6/13

4. (If the proposed decision relates to matters for which the Head of Paid Service has responsibility) Head of Paid Service

I have been consulted on the content of the attached report which includes my comments where necessary.

Signed  Date

5. Mayor

I agree the decision proposed above for the reasons set out in the attached report.

Signed  Date 20/06/13

10

10/10/10

Mayoral Decision

I have considered the report on Round 1 of the Community Faith Buildings Support Scheme (2012-15).

I accept the recommendations of the Corporate Grants Board and agree that the individual grant awards set out in Appendix 1 of that report should be made. My reasons for accepting the recommendations are that they demonstrate implementation of the principles of funding as widely as possible, contributing to cost of works not fully funded and limiting this round of grants to £25,000 each.

I am satisfied that the assessment process outlined in the report demonstrates that the recommendations are fair and equitable.

Signed



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Executive Mayor of Tower Hamlets

Community Faith Buildings Support Scheme

Ref.	Organisation	Faith	Summary of Works	Recommendation
1	Redcoat Community Centre & Mosque	Muslim	Refurbishment and improvement of the bathroom/ablution area	£20,000
2	St Mathew's with St James the great, Bethnal Green	Christian	For professional advice and plans to make spaces in St Matthews Church accessible to the community as meeting spaces and provide toilet facilities for the disabled near the Church entrance	£5,000
3	St John on Bethnal Green Community Hall	Christian	Improvements to the Community Hall including works on the Roof, walls, doors, kitchen	£25,000
4	Turners Road & Locksley Street Resident Association & Community Centre	Muslim	New roof, walls, doors, windows and interior work, heating upgrade	£10,000
5	Baitul Aman Mosque and Cultural Centre	Muslim	Professional fees and preliminary works to develop plans to build a purpose built mosque on the existing site	£20,000
6	Congregation of Jacob Synagogue	Jewish	Walls, windows, doors, interior and external toilets, staircase	£15,000
7	Da'watul Islam UK & Eire	Muslim	Aim to prepare a Sustainable Building Plan in advance of application to a Type B grant	£10,000
8	The Good Shepherd Mission	Christian	Improvement of entrance area. Increase accessibility and address health & safety concerns	£15,000
9	East London Central Synagogue	Jewish	Professional fees to prepare for further extensive works.	£10,000
10	St Dunstan and All Saints Church, Stepney	Christian	Grant requested to fund an architect to draw up a staged plan for the way forward.	£5,000
11	Gurdwara Sikh Sangat	Sikh	Roof, Walls, installation of wooden railing to steel stairs, adaption of flooring, solar panels	£15,000
12	Globe Town Mosque and Cultural Centre	Muslim	Walls, new windows, new doors, extend front lobby entrance	£10,000
13	Hindu Pragati Sangha	Hindu	Finishes to main building that were omitted from original build, general repairs, CCTV, professional fees	£20,000
14	Mazahirul Uloom London	Muslim	Break current wall and replace with pillar, toilet renovation.	£25,000
15	Lansbury Estate Muslim Association	Muslim	Internal, external remedial work with additional rear extension mirroring existing to complement the local residents prayer facilities	£20,000
16	Arbour Youth Centre (owned by St Dunstans and All Saints Stepney)	Christian	New windows, insulate internal and external doors, improve electrical outlets	£5,000
17	Shadwell Jamme Masjid/The Asian Muslim Cultural Centre	Muslim	New brick wall, replace windows, decoration to interiors, fixing flashing felts on the railway line side	£20,000
18	Burdett Bangladeshi Cultural Association	Muslim	Installation of new portacabin and upgrade of existing ablution facilities	£25,000


£25,000

Community Faith Buildings Support Scheme

Ref.	Organisation	Faith	Summary of Works	Recommendation
19	London City Mission	Christian	Assistance in developing valid bid for Type A or Type B Grant in future round of scheme.	£5,000
20	Bow Road Methodist Church	Christian	Replace internal and external doors	£15,000
21	SHOREDITCH MASJID TRUST & I.C.E. CENTRE	Muslim	Improvement works to the centre.	£25,000
22	Bethnal Green Methodist Church	Christian	Includes works to improve access and meet disability requirements.	£20,000
23	ELT Baptist Church	Christian	Redesign basement community centre	£10,000
24	ESHA ATUL ISLAM	Muslim	Walls, interiors, ramps for disabled access	£25,000
25	Aberfeldy Islamic Cultural Centre	Muslim	Walls, carpets, sink. £2,400 is for Sessional staff, Management i.e. Meeting, Minutes, Dairy, Letter. 4hrs x 40 wk x £15 (inc NI) and £595 is for Refreshment/ Volunteer cost/ Travel cost	£15,000
26	Dorset Community Association	Muslim	Replace windows, heater, install disabled toilet, fit secure and insulated front door and emergency / fire exit door and ramp	£15,000
27	Parochial Church Council of Christ & St John with St Luke, Isle of Dogs Building: Church of Christ & St John (aka Christ Church)	Christian	Install a new and efficient interior lighting system in the main area of Christ Church and its crypt.	£20,000
28	Westferry Community Organisation	Muslim	Internal structural works, WC (health & Safety works), CCTV, Ablution area (health & safety works), Entrance works and external security, kitchen works, additional works, professional fees	£15,000
29	St Paul's Old Ford	Christian	Build a new storage room	£5,000
30	Coventry Cross Mosque and Islamic Community Centre	Muslim	To expand the current capacity of the centre by building an extension to the north side of the property within the boundary of the centre.	£25,000
31	Bow Muslim Cultural Centre	Muslim	Professional fees to plan for substantial works	£10,000
32	Hifzul Quran and Islamic Education Centre	Muslim	To obtain professional estimates	£5,000
33	SHAHPORAN MASJID & ISLAMIC CENTRE TRUST	Muslim	Professional fees to plan for substantial works	£10,000
34	One Stop Community Centre	Muslim	Walls - remove dampness and refit, new windows, new doors, interiors painted and decorated and new lighting system, ceiling, flooring, upgrade heating / electrical / Plumbing	£15,000
35	Bishops Way Community Centre	Muslim	Wall removal / relocation, external security shutters need maintenance, main door to be relocated, interiors painted and decorated.	£25,000
36	Triratna Arts	Buddhist	Funding for professional investigation and advice on what needs to be done and what priorities should be.	£5,000

Community Faith Buildings Support Scheme

Ref.	Organisation	Faith	Summary of Works	Recommendation
37	City Bangladeshi Community and Cultural Centre Trust	Muslim	Roof, walls, windows, doors, replace carpets, install new ablution points and reconfigure toilet, refurbish kitchen area, reconfigure office space.	£10,000
38	East London Mosque Trust Ltd	Muslim	Roof repair, walls repair, install automated glass door, repaint dome and minaret, clean and polish signage	£10,000
39	St Anne's Church	Christian	Redecoration of walls, removal of door, refurbish interiors to provide disabled access, install lift	£10,000
40	East Side Centre	Muslim	Roof - removing and cleaning and installing new plastering, Walls - remove and clean bricks, install new windows, doors, interiors, drains, wiring	£0
41	Ebrahim Community College	Muslim	Architect and professional fees	£8,000
42	London Buddhist Centre	Buddhist	engineers inspection and report, Quantity surveyors costsings	£7,000
43	Darul Hadis Latifah	Muslim	Professional fees	£10,000
	TOTAL			£595,000

<p>Individual Mayoral Decision</p> <p>Corporate Grants Programme Board</p>	 <p>TOWER HAMLETS</p>
<p>Report of: Corporate Director (Development & Renewal)</p> <p>Originating Officers Dave Clark (Interim Service Head – Resources - D&R)</p>	<p>Classification: Unrestricted</p>
<p align="center">Community Faith Buildings Support Scheme(2012-2015) – Round 1</p>	

Lead Member	Alibor Choudury
Wards affected	All wards
Community Plan Theme	A Prosperous Community/ A Safe and Cohesive Community/A Healthy and Supportive Community

1. EXECUTIVE SUMMARY

- 1.1 This report sets out the recommendations for funding the proposals submitted to Round 1 of the Community Faith Buildings Support Scheme. The purpose of the scheme is to offer assistance to faith communities in maintaining and improving buildings in which faith based activities occur. The scheme was approved at Cabinet on 3rd October 2012.
- 1.2 The report also sets out the proposed financial breakdown of the programme by year and by grant type and recommended awards.

2. DECISIONS REQUIRED

The Mayor is recommended to:

- 2.1 Agree the proposed financial split of the programme by year and grant type.
- 2.2 Agree the process for assessment and recommendation including combining the Round 1a and Round 1b applications into a single round.

- 2.3 Agree the proposed grant awards for Round 1 totalling £595,000
- 2.4 Agree the proposed individual grant awards set out in Appendix 1(subject to detailed negotiations ahead of a grant agreement being signed) adopting the following principles:
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3. REASONS FOR THE DECISIONS

- 3.1 The Community Faith Buildings Support Scheme has been launched with the intention of funding work to improve faith buildings.
- 3.2 The scheme has been split into several rounds with the expectation that grant awards will be made in each round. The amount of funding to be allocated in each Round and against each Grant Type should be published when each round is launched.
- 3.3 The total grant requested is £1,805,480. To fully fund the proposals would exceed the budget proposed for Round 1 and severely reduce the funding available in future rounds.
- 3.4 For Type A grants funding up to £75,000 is available and for Type C grants funding up to £10,000 is available. However, in order to fund as many organisations as possible a reduced level of funding is recommended. This is set out in Appendix 1.
- 3.5 The assessment criteria and approach for awarding funding should be known before the next round is launched.

4. ALTERNATIVE OPTION

- 4.1 Assess eligible applications against criteria, score according to how well the application form demonstrates that they meet the criteria and then rank the proposals.

- 4.2 For Type A grants, to ensure funding for a range of faiths and a geographical spread across the borough, the highest scored application within each faith and the highest scored application within each LAP area to be given additional points.
- 4.3 In addition apply a Heritage weighting with listed buildings and buildings on the English Heritage – Heritage at Risk Register 2012 being recognised.
- 4.4 Using the assessment score and additional weighting rank by final score and fund the top 12 ranked Type A grants.
- 4.5 For Type C grants, funding up to £10,000 for professional fees to develop plans for future bids to this and other funding programmes, it proposed to fund all applicants.
- 4.6 Applying this process will mean that not all applications can be funded (24 out of 42) so it is not recommended for Round 1

5. **BACKGROUND**

- 5.1 The Community Faith Buildings Support Scheme was approved at 3rd October 2012 Cabinet with three types of grants available as part of the scheme:
- Type A: up to £75,000 for works of repair, alteration, modification or improvement of community faith buildings
 - Type B: up to £300,000 for more substantial works
 - Type C: up to up to £10,000 for professional support for organisations in pursuit of developing valid bids for Type A and B grants
- 5.2 The programme was launched on 6th November with Round 1 open from that date for Type A and Type C grants only.
- 5.3 It was agreed that Round 1 be split into two with the Round 1a deadline 20th November 2012 and the Round 1b deadline 2nd January 2013.
- 5.4 33 applications were received by 20th November 2012 and a further 9 applications were received by 2nd January 2013.
- 5.5 Breakdown by Type of grant (applications):

Type	Number of Applications		Total
	Round 1a	Round 1b	
A	24	6	30
C	9	4	13
Total	33	10	43

5.6 Breakdown by Faith (applications)

Faith	Number of Applications		Total
	Round 1a	Round 1b	
Buddhist	-	2	2
Christian	11	1	12
Hindu	1		1
Jewish	2		2
Muslim	18	7	25
Sikh	1		1
Total	33	10	43

5.7 Breakdown by Geographical Area (applications)

LAP	Ward	No. of Applications		Total
		Round 1a	Round 1b	
1	Bethnal Green North	1	1	2
1	Mile End and Globe Town	3	2	5
1	Weavers	4	1	5
LAP 1 Total		8	4	12
2	Bethnal Green South	2	1	3
LAP 2 Total		2	1	3
3	St Dunstan's & Stepney Green	3	1	4
3	Whitechapel	3	2	5
LAP 3 Total		6	3	9
4	Shadwell	2	1	3
LAP 4 Total		2	1	3
5	Bow East	1		1
5	Bow West	2		2
LAP 5 Total		3		3
6	Bromley by Bow	2		2
6	Mile End East	4		4
LAP 6 Total		6		6
7	East India & Lansbury	2		2
7	Limehouse	1	1	2
LAP 7 Total		3	1	4
8	Blackwall&Cubitt Town	2		2
8	Millwall	1		1
LAP 8 Total		3		3
Total		33		43

6. BODY OF THE REPORT

Financial breakdown of the Programme

- 6.1 Cabinet agreed a £2 million pounds programme with 7.5% for Programme Management (£150,000) at the 3rd October 2012 Cabinet.
- 6.2 A further £1 million was agreed at the 13th February 2013 Cabinet.
- 6.3 The table below sets out a proposed matrix with amounts by Type and Year:

Type	Maximum Amount £000s	2012/13	2013/14	2014/15	Total £000s
		Round 1 £000s	Round 2 £000s	Round 3 £000s	
A	75	489	290	285	1,064
B	300	-	1,000	657	1,657
C	10	106	23	-	129
Total		595	1,313	942	2,850

- 6.4 As there were only 10 applications in Round 1b compared to 33 received in Round 1a it is proposed to treat Round 1 as a single round.
- 6.5 There was a concern that as the Round 1b applicants had more time to submit their proposal including the 10 applications received in the overall amount would give them an unfair advantage. However, the overall quality of applications in Round 1b was not significantly higher than Round 1a.

Assessment Methodology

- 6.6 This report sets out the process to recommend proposals for funding.
- 6.7 The applications were given an Eligibility Check based on the criteria set out in the guidance incorporated into the application form which was taken from the Cabinet report.
- 6.8 The guidance states that applicants must be a faith group and the building be used by faith groups and located in Tower Hamlets. Also certain documents including a constitution, financial accounts, insurance documents, a copy of the organisations financial policy and procedures and a copy of the organisations equalities policy need to be provided.

6.9 On the Assessment Summary sheets (Appendix 1) the outcome of the eligibility check is:

- **Yes** - the application is eligible
- **Partial** – further information is needed or some of the required documents still need to be provided.
- **No** – The applicant is not eligible

6.10 The application forms of those classed as 'Partial' have been scored but if selected for funding then certain eligibility conditions will have to be met eg. Certain documents to be supplied prior to project start

6.11 Another option is for the applicant to address, if possible, the issue that caused ineligibility and re-submit in a subsequent round. For example, if the organisation does not currently have a bank account

Category	Weighting	Application Form	Maximum Score
Usage of the Building	X3	Section 5	15
Match Funding	X1	Section 8, 9	5
Details of Proposal	X5	Section 10	25
Project Management	X2	Section 10a, 10b	10
Demonstration of Need	X5	Section 10, 10c	25
Experience & Track Record	X2	Section 10d, 10e	10
Project Costs	X2	Section 11	10
Maximum Score			100

6.12 After scoring each application further assessment took place with an evaluation of the heritage significance, how well the proposed usage of the building contributed to community cohesion and the social value of each building.

6.13 With the aim to fund all applicants a further faith and LAP weighting to ensure a mix of faiths and wide geographical areas was not required.

6.14 In order to fund all applicants it was not possible to fully fund all Type A applications. It is proposed that awards of £5k, £10k, £15k, £20k up to a maximum of £25k be awarded.

6.15 For Type C grants the amount awarded is not as prescribed and the amount of £10,000 remains the maximum amount that can be awarded.

6.16 Where possible the amount of grant awarded corresponds to specific works proposed with a focus on improving accessibility and health & safety issues. See Appendix 3.

- 6.17 Part of the grant agreement negotiations will be confirmation of the viability of the works proposed including securing the match funding required.
- 6.18 Appendix 2 shows the Assessment guidance and example forms used to assess the applications up to the scoring stage.

7. COMMENTS OF THE CHIEF FINANCIAL OFFICER

- 7.1 Following the Cabinet decision of October 2012, and the subsequent 2013-14 budget approval by Council in February 2013, £3,000,000 has been set aside to establish a scheme to support Community Faith Buildings.
- 7.2 This report is the first to be considered by the Corporate Grants Programme Board to allocate funding from the Community Faith Buildings Support Scheme. The grant applications received have been assessed by officers in accordance with the process outlined in paragraphs 6.6 to 6.18. The subsequent officer recommended bids are outlined in Appendix 1, with the proposed grant allocations totalling £580,000.
- 7.3 It is essential that these projects are closely monitored to ensure that the expected outputs are delivered and that the Council's resources are protected.

8. COMMENTS OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL SERVICES)

- 8.1 Section 1 of the Localism Act 2011 gives the Council a general power of competence to anything that individuals generally may do unless specifically prohibited by law. This power may also support the giving of grants to community groups.
- 8.2 In exercising this power, the Council should have regard to its strategy set out in its Community Plan and to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not. Religion or belief is one of the specified characteristics in section 4 of that Act. Equality Impact Assessments have been carried out which contains sufficient information to enable the Council to show it had due regard to the duty and identify methods for mitigating or avoiding any adverse impact.

- 8.3 In looking towards the next round officers need to take care to ensure that the revised, and or new criteria for assessing future bids is in place in good time before the next round of bidding under the scheme commences.

9. ONE TOWER HAMLETS CONSIDERATIONS

- 9.1 The Tower Hamlets Community Plan recognises that faith/religion continues to play a prominent role in the lives of many of the borough's population with the Census indicating 80% of the population claiming a religious belief. It also gives recognition to the richness of Tower Hamlets in its physical and cultural assets. We are a unique borough in terms of the pattern of religion/belief; whilst 80% of residents claim a religious belief, the third largest religion/belief is people who have no religious belief. The history of the borough as a 'jumping off' point for new communities has contributed the religious diversity of the area, and consequently to the number and diversity of buildings in faith use – both new and old.
- 9.2 Preserving the multi-faith heritage of the borough, and adapting these buildings for today's needs is a key way of strengthening cohesion and addressing an existing inequality for some faith communities through inadequate buildings, particularly where these drain significant resources from groups and prevent new small communities from being able to engage with the wider community.

10. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 10.1 The Community Faith Buildings Support Scheme should have a positive effect on the environment, retaining existing buildings in use, improving their efficiency and making improvements to the environment generally. Additionally, many buildings are historic assets to be maintained for future generations, as set out in the Council's Conservation Strategy.

11. RISK MANAGEMENT IMPLICATIONS

- 11.1 A number of different risks arise from any funding of external organisations.
- 11.2 The key risks are:
- The funding may not be fully utilised i.e. allocations remain unspent or outcomes are not maximised;

- The funding may be used for purposes that have not been agreed e.g. in the case of fraud;
- The organisations may not be able to secure additional funding necessary to deliver the agreed works;
- The organisation may not in the event have the capacity to complete the building works proposed.

12. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 12.1 The Community Faith Building Support Scheme will fund improvements in the quality of the borough's faith based buildings, positively impacting security and the provision of a better environment.

13. EFFICIENCY STATEMENT

- 13.1 The Community Faith Buildings Support Scheme involves a significant amount of joined up working between the Council and the Third Sector and will require the efficient and better use of resources leading to the better advanced use of existing facilities.

14. APPENDICES

Appendix 1 – Round 1 Recommended Funding

Appendix 2 – Assessment guidance and forms

Appendix 3 – Project cost breakdown with items identified for funding

Appendix 4 – Cabinet Report 3rd October 2012 proposing the Community Faith Buildings Support Scheme

Appendix 5 – Community Faith Buildings Support Scheme – Round 1 – Equality Impact Assessment

Eligibility Criteria

Criteria	Fully Met	Partially Met	Not Met	Comments
Applicant must be a community faith group		N/a		Check constitution or Memorandum and Articles of Association to ensure aims and objects confirm organisation is a faith group
The building that is the subject of the application is used principally by a faith group(s) or has significant faith group use				Check application form section 5
Applicant must have a bank or building society account in their own name		N/a		Check application form section 13 and supporting evidence eg. Bank statement. Note if bank statement is supplied as evidence
Proposed works meet grant eligibility criteria as set out in the application form				Check application form section 10 meets the criteria set out in Section 14. Briefly state the works proposed in the comments section.
Applicant has provided:				
a) Organisations constitution or Memorandum and Articles of Association				
b) Property ownership or leasehold details with unexpired lease length requirements				
c) For Type A and B Grants detailed information on accounts and operation of the organisation to ensure it has capacity to manage projects at scale being bid for				If a Type C grant is requested then write N/a in the Fully Met column
d) For Type C grants detailed information on current capacity of the group and an assessment of capacity to manage in the future				If a Type A or B grant is requested then write N/a in the Fully Met column
e) A copy of the organisation's previous year's financial accounts				
f) Proof of availability of other match-funding to faith groups from different sources				Match funding does not have to be secured to be fully met but note status in the comments section.
g) Insurance documents confirming all necessary insurances and approvals to date				Note insurance details in comments section and note whether policy documents have been supplied.
h) A copy of the organisation's Financial Policy and Procedures		N/a		
i) A copy of the organisation's Equalities Policy		N/a		
j) Details of any licences required for operation of the building and permissions required for the proposed works i.e. listed building consent, planning permission etc.		N/a		
Use this section for comments. If the organisation and proposal is eligible and meets the first four criteria but has not provided all supporting documents then list what is required to meet Eligibility Conditions eg. A copy of the organisation's Financial Policy and Procedures needs to be submitted.				

Application Assessment - Scoring

Usage of Building					
Related section(s) within the application form: 5					
Excellent	Very Good	Moderate	Below Average	Poor	Extremely Poor
Building is fully used with details of daily use including information on groups and numbers of users	Building is used several times a week and with information on groups and numbers of users	Building is used weekly or information on daily use does not include information on numbers and groups	Application form states regular usage but little or no detail give or building is used less than once a week	Application gives little information or building is only used on occasional basis	No information is given, building is not used
5	4	3	2	1	0

Weighting: x 3

Match Funding					
Related section(s) within the application form: 8,9					
Excellent	Very Good	Moderate	Below Average	Poor	Extremely Poor
Match Funding is 50% or over and is secured funding	Match funding is 50% or over but not secured	Sources of funding identified and amount 20% or over	Sources of funding identified and amount under 20%	Match funding sources identified no amount	No match funding
5	4	3	2	1	0

Weighting: x 1

Details of Proposal					
Related section(s) within the application form: 10					
Weighting: x 5					
Excellent	Very Good	Moderate	Below Average	Poor	Extremely Poor
Proposal is clearly explained, expected benefits to organisation and its service users identified, linked to Community Plan, Summary of Works completed	Proposal is clearly explained, expected benefits to organisation and its service users identified, Summary of Works completed	Proposal is clearly explained but benefits to either organisation or its service users not clear, Summary of Works completed	Proposal not clearly explained, benefits to organisation or service users not clear, Summary of Works completed	Proposal not clearly explained, benefits not clearly explained, Summary of Works not clear	Proposal not clearly explained, no benefits explained, Summary of Works not completed
5	4	3	2	1	0

Project Management					
Related section(s) within the application form: 10a, 10b					
Weighting: x 2					
Excellent	Very Good	Moderate	Below Average	Poor	Extremely Poor
Clear description of how project will be effectively managed and controlled. Named professional adviser, manager/co-ordinator, Timescale and milestones clearly identified	Clear description of how project will be effectively managed and controlled. Named professional adviser, Timescale and milestones clearly identified	Clear description of how project will be effectively managed and controlled. No advisor or project manager named.	Clear description of how project will be effectively managed and controlled. No milestones	Poor description, no advisor or project manager named, no timescale or milestones identified	Section 10a or 10b left blank
5	4	3	2	1	0

Demonstration of Need				
Related section(s) within the application form: 10, 10c				
Excellent	Very Good	Moderate	Below Average	Poor
Statutory requirement eg to comply with Disability Act Improvements for health and safety reasons	Statutory requirement, works concerned with 'wind and water issues' ensuring building is sound, improving energy efficiency, improving security	Improvement to building eg. Energy efficiency Improvement to use of building for users.	Either improvement to building or improvement to use for users. Works are cosmetic eg. decoration	Minimal demonstration of need
5	4	3	2	1
				Extremely Poor
				No demonstration of need
				0
Weighting: x 5				

Experience and Track Record				
Related section(s) within the application form: 10d,10e				
Excellent	Very Good	Moderate	Below Average	Poor
Applicant has managed project similar in size and scope to successful conclusion. Details of previous work include cost and timescale	Applicant has managed previous project but not of the size or scope of this proposal. Details of previous work include cost and / or timescale	Some experience of managing projects, previous work mentioned but no detail	Little experience of managing projects, no previous work described	No experience, no previous work
5	4	3	2	1
				Extremely Poor
				Sections left blank
				0
Weighting: x 2				

Appendix 2

Project Costs					
Related section(s) within the application form: 11					
Weighting: x 2					
Excellent	Very Good	Moderate	Below Average	Poor	Extremely Poor
Full breakdown of costs with clear description, construction costs and professional fees clearly identified, total cost matches Section 8 with CFB requested funding identified	Full breakdown of costs with clear description, construction costs and professional fees clearly identified, total cost matches Section 8	Breakdown of costs, little description, construction costs and professional fees identified, total cost matches Section 8	Breakdown not clear, total costs matches Section 8	No breakdown, total doesn't match Section 8	Section left blank
5	4	3	2	1	0



Redcoat Community Centre and Mosque						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Demolition of existing washrooms/abution room eg break down existing old toilets and broad partitions, take out floor and wall ties, joining existing two washrooms to make one etc.			£5,225	£5,225			
Boiler upgrading, central heating, hot water etc.			£7,500	£7,500			
10 new toilets (£2,500), board partitions (£300), doors (£600), toilet seats (£200), one shower (£300), 15 taps (£825), floor and wall tiles (£1,600) two hand dryers (£380).			£6,705	£6,705			
Material eg cement, sand, bricks etc.			£5,900	£570			
Builder cost			£9,250				
Usable toilet basin (1,180), mirror (100), toilet (£250), painting including labour cost (£500)			£1,030				
W/ter drain for abution (£2,500), 15 seat for abution (£1,000)			£3,500				
Roof repairing			£2,850				
New carpet: (702 x 20 = 14,000), other materials including fitting (4,500)			£18,900				
Total Cost	£0	£0	£80,460	£20,000			
Grant requested			£80,460	£20,000		100%	33%

St Mathew's with St James the Great, Bethnal Green						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Professional fees	£8,000	£1,600	£9,600	£5,000			
Total	£8,000	£1,600	£9,600	£5,000			
Grant Requested			£9,600	£5,000		100%	52%

St John on Bethnal Green Community Hall						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
external works	£15,635	£3,127	£18,762				
signage, induction loop	£1,750	£350	£2,100				
access path	£3,800	£760	£4,560				
works to doors, canopies	£18,950	£3,390	£20,340	£20,340			
kitchen, floor coverings, finishes	£12,720	£2,544	£15,264	£4,860			
heating, LX, water, drains, toilets	£9,300	£1,860	£11,160				
double glazing, insulation	£16,300	£3,260	£19,560				
contingency @ 10%	£7,645	£1,529	£9,174				
fees (not all with VAT), consents	£18,770	£2,072	£20,842				
Total cost	£102,670	£16,892	£121,762	£25,000			
Grant requested			£75,000	£25,000		62%	21%

Turners Road & Lochdale Street Resident Association & Community Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Provision of substructure	£101,815	£20,323	£121,938				
Removal and site preparation including boarding up	£14,000	£2,800	£16,800				
CIL @ £35 per sqm (total 140 sqm)	£4,900	£980	£5,880				
Contingency	£9,249	£1,850	£11,099				
Gateway project management + CDM @ 9%	£10,381	£2,076	£12,457	£10,000			
Total cost	£140,145	£26,028	£168,174	£10,000			
Grant requested			£75,000	£10,000		45%	6%

Bethel Aman Mosque and Cultural Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Professional fees & initial Development work	£20,000		£20,000	£20,000			
Total cost	£20,000	£0	£20,000	£20,000			
Grant requested			£20,000	£20,000		100%	100%

Congregation of Jacob Synagogue						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Works on the interior toilet	£1,830	£366	£2,196	£2,196			
Works on front office	£810	£162	£972	£972			
Works on staircase	£2,775	£555	£3,330	£3,330			
Works on interior toilet 2	£815	£163	£978	£978			
Works on front roof and exterior	£3,180	£636	£3,816	£3,816			
Works on back exterior	£570	£114	£684	£684			
Works on exterior toilet	£4,725	£945	£5,670	£3,192			
General works and redecoration	£500	£100	£600				
Surveyors fees	£900	£180	£1,080				
Total cost	£19,965	£3,193	£21,158	£15,000			
Grant requested			£18,158	£15,000		100%	78%

De'watul Islam UK & Else						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Project inception support	1000	0	£1,000	£1,000			
Technical Expert (Roof)	1250	250	£1,500	£1,500			
Technical Expert (Windows)	1250	250	£1,500	£1,500			
Technical Expert (Heating System)	1250	250	£1,500	£1,500			
Project Plan Development & Delivery	2500	0	£2,500	£2,500			
Project Management Administration	3000	0	£3,000	£2,000			
Risk Assessment, Quality Control	1000	0	£1,000				
Application for Permissions	1500	0	£1,500				
Total cost	£12,750	£750	£13,500	£10,000			
Grant requested			£10,000	£10,000		74%	74%

The Good Shepherd Mission						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Demolition of partition wall, removal of door and frame widening of doorway to stairwell, installation of steel beams over opening, increase in fireproof cladding	£4,000	£800	£4,800	£4,800			
Installation of glazed sliding doors to stairwell doorway	£2,750	£550	£3,300	£3,300			
Repairs to flooring where partition wall removed, renewing of flooring in seating area, sanding and varnishing of parquet floor in remainder of entrance hall and stairs to first floor	£2,250	£450	£2,700	£2,700			
Alterations to electrics, including in-caming mains and power distribution boards in hallway where new opening formed, New lighting layout and fittings using LED lights (low energy consumption)	£4,000	£800	£4,800	£4,200			
Making good and redecoration	£2,300	£460	£2,760				
Alterations to fire detection and alarms	£1,200	£240	£1,440				
Installation of new external signage	£2,000	£400	£2,400				

Community Faith Buildings Support Scheme
Round 1 Project Cost Breakdown

Appendix 1

	£5,200	£1,040	£6,240			
Architect and structural engineer						
Building control	£545	£109	£654			
Filling out improved area (match funding)			£10,750			
Total Cost	£24,245	£4,849	£29,094	£15,000		
Grant Requested			£29,101	£15,000		
					73%	38%

East London Central Synagogue						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
To be determined within the grant of £10,000				£10,000			
Total cost	£0	£0	£0	£10,000			
Grant requested				£10,000		100%	100%

St Dunstan and All Saints Church, Stepney						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Architect and professional fees	£8,500	£1,700	£10,200	£5,000			
Total	£8,500	£1,700	£10,200	£5,000			
Grant Requested				£10,000		98%	49%

Quedwens Sikh Sangat						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Covering the steel structure in the walkways with self cleaning glass	£52,000	£10,400	£62,400				
Installation of new front boundary wall with new gates	£33,525	£6,705	£40,230				
Installation of wooden railing to steel stairs. H&S requirement	£12,678	£2,536	£15,214	£15,000			
Adaption of flooring in the religious hall	£18,571	£3,714	£22,285				
Installation of 33 Suntech 250W Mono Crystalline panels to save energy	£13,895	£2,779	£16,674				
Total Cost	£130,869	£28,134	£158,803	£15,000			
Grant Requested				£75,000		48%	10%

Globe Town Mosque and Cultural Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
extension of front lobby area to all the entrance to the building	£3,000	£600	£3,600				
Plumbing works, plastering, painting and tiling works to Ground floor toilets, disabled toilet, shower, new ablution, points new toilet and the Ground floor office / consultation room	£7,000	£1,400	£8,400	£8,400			
Basement floor character's toilet area including two new toilets and handwash facility with additional work to turn into an enclosed space with lighting & electrical works, plumbing (ADDITIONAL DRAINAGE WORK FACTORED IN), carpentry, plastering, tiling and painting	£10,000	£2,000	£12,000				
The insulation of entire basement floor walls (approximately 2000L2), removing and refitting plumbing pipes for the hot water and heating system as well plastering and repairing of the walls.	£12,500	£2,500	£15,000				
Improve and extending the air exchange system and replacement of heating and hot water system	£12,000	£2,400	£14,400				
Foam padding and boxing up of exposed pipeworks	£4,000	£800	£4,800				
Refit of the existing kitchen to include a new point for an electric hob, tiling and improvements to electricity points and to replaster and repair walls. Installation of an extractor fan hood connected to a canopy and fire blanket, heat detector and isolator fuse spur as well as a smoke detector 1 metre away and ventilation improvements (outside of the kitchen)	£8,000	£1,600	£9,600				
Plumbing works, plastering, painting and tiling works to basement floor consultation / preparatory room and resource room	£3,000	£600	£3,600				
Architect, Professional, Building Controls and Project Co-ordinator Fees	£5,000	£1,000	£6,000	£1,600			
Total Cost	£82,500	£12,500	£95,000	£10,000			
Grant requested				£75,000		100%	13%

Hindu Pingali Sangha						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Basement Floor							
Decorations (Walls, Doors, Skirtings, Ceilings)			£3,953	£3,953			
Floor finishes			£3,124	£3,124			
Tiling to kitchen			£3,200	£3,200			
Supply and fit hatch, form opening and make good, control wiring and supply			£4,650	£4,650			
Ground Floor							
Decorations (Walls, Doors, Skirtings, Ceilings)			£3,330	£3,330			
Floor finishes			£3,190	£1,743			
First Floor							
Decorations (Walls, Doors, Skirtings, Ceilings)			£2,514				
Floor finishes			£1,507				
Bannisters to stairs			£360				
General							
Supply & install JH, BWIC inc plastering & Doka			£17,531				
General Repairs							
Reinforce ceilings, repair cracks to main hall ceiling, repair cracks to main hall wall, repair cracks to stair walls, repair leak to roof, refit slate on roof			£3,250				
Security							
Supply & install CCTV complete			£3,100				
New Space to Basement							
Strip out disabled toilet, seal walls for re-use and cap off plumbing			£750				
Supply & fit three tiers of shoe racks			£900				
To excavate under existing WC at basement level to form new room including all new structural alteration, waterproofing and drainage including all new drainage connections and refit and form disabled toilet			£45,000				
Professional fees							
Project Manager			£7,500				
Architect			£3,400				
Engineer			£1,200				
Plumbers			£7,000				
Total cost			£118,458	£28,000			
Grant requested			£75,000	£28,000		81%	17%

Mazahirul Uloom London						Requested	Recommended
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Community Faith Buildings Support Scheme
Round 1 Project Cost Breakdown

Appendix 1

Works	Cost	VAT	Total	Recommended	Notes	Requested Project cost %	Recommended Project cost %
Replacement of Brick Wall Support by Steel Columns at Ground Floor (builders quotation attached)	£35,000	£7,000	£42,000				
6 Bathroom & Toilet Renovation	£28,000	£5,600	£33,600	£25,000			
Professional Fees	£2,500	£500	£3,000				
Total cost	£65,500	£13,100	£78,600	£25,000			
Grant requested			£75,000	£25,000		95%	32%

Lansbury Estate Muslim Association						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Planning/Building/Structural Survey/Calculation Fees	£3,500	£700	£4,200				
Project Management / Insurance	£2,300	£460	£2,760				
Professional Services (a786studio)	£1,800	£360	£2,160				
Demolition/Construction and Waste Removal	£31,000	£6,200	£37,200				
New Boiler/Boiling System	£15,150	£3,030	£18,180	£18,180			
Electrical Works	£3,500	£700	£4,200				
Hard and soft landscaping	£2,400	£480	£2,880				
Provisions for unforeseen and variation	£9,000	£1,800	£10,800				
Contingency (10%)	£8,425	£1,685	£10,110	£1,820			
Total	£78,075	£16,295	£94,370	£20,000			
Grant Requested			£75,000	£20,000		70%	21%

Arbour Youth Centre (owned by St Dunstons and All Saints Shipway)						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Installation of new Acrylic Windows	£7,300	£0	£7,300	£5,000			
Improve Supply of Electricity Outlets	£2,000	£0	£2,000				
Insulation of Internal and External Doors	£900	£0	£900				
Total cost	£10,200	£0	£10,200	£5,000			
Grant requested			£10,200	£5,000		100%	49%

Shadwell Jamme Masjid/ The Aalen Muslim Cultural Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Erect Scaffolding at front and rear for 3 arches	£4,500	£900	£5,400				
Remove all existing wooden windows and temporarily board up and dispose of existing windows	£5,800	£1,160	£6,960				
Clear rubbish to the side	£2,800	£560	£3,360				
Supply and fix approved flashing felt	£2,500	£500	£3,000				
Build new brick wall with insulation cavity wall to 6 sections and of the arch (3 front and 3 back)	£50,500	£10,100	£60,600				
Supply and fix 16 lintels for new windows	£1,800	£360	£2,160				
Render and plaster new wall interior side and decorate	£3,500	£700	£4,200				
Supply & fix 12 double glazing windows for 3 arches on both sides + Refix all fixtures and fittings after completion of work	£28,800	£5,760	£34,560	£20,000			
Professional fees for building controls and surveyors cost	£9,500	£1,900	£11,400				
Total Cost	£107,700	£21,540	£129,240	£20,000			
Grant requested			£75,000	£20,000		58%	15%

Burdett Bangladeshi Cultural Association						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Portacabin including fittings			£105,000	£0	Not considered of the long term sustainability of a portacabin. CFBS funds should be for more permanent works		
Existing upgrade of ablution			£30,000	£25,000			
Total cost	£0	£0	£135,000	£25,000			
Grant requested			£75,000	£25,000		50%	19%

London City Mission						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
To be determined				£5,000			
Total	£0	£0	£10,000	£5,000			
Grant Requested			£10,000	£5,000		100%	50%

Bow Road Methodist Church						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Motorsed Door Set	£9,270	£1,254	£10,524	£7,524			
2 Manual Door Sets	£9,440	£1,088	£10,528	£8,528			
Internal Double Door Set	£1,220	£308	£1,528	£948			
Making good etc	£3,600	£720	£4,320				
Replacement Mat Walls	£1,200	£240	£1,440				
Architect's Fee	£3,000	£600	£3,600				
Total cost	£29,730	£4,270	£34,000	£15,000			
Grant requested			£20,000	£15,000		80%	60%

Shoreditch Masjid Trust & I.C.E Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
To be determined				£25,000			
Total cost	£0	£0	£0	£25,000			
Grant requested			£75,000	£25,000		100%	33%

Bethnal Green Methodist Church						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Scaffolding & Preliminary	£9,000	£1,800	£10,800	£800			
Roof Repairs & Pointing	£8,500	£1,700	£10,200	£10,200			
Gutters & Fascias etc	£7,500	£1,500	£9,000	£9,000			
Ramp to Worship Area & changes to boundary railings	£23,100	£0	£23,100				
Ramp changes & railings at Northern (Hall) entrance	£3,000	£600	£3,600				
Widening of door between Worship Area & rest of site	£5,000	£0	£5,000				
Architect's Fee (DDA Work)	£4,200	£0	£4,200				
Architect's Fee (Non DDA)	£750	£150	£900				
Total cost	£61,050	£3,750	£64,800	£20,000			
Grant requested			£54,500	£20,000		82%	30%

ELT Baptist Church						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Architect's Fees	£3,000	£600	£3,600	£3,000			
New Kitchen	£10,000	£2,000	£12,000	£7,000			

Community Faith Buildings Support Scheme
Round 1 Project Cost Breakdown

Appendix 1

	£3,500	£700	£4,200			
Refurbish Spots/Dance Zone						
Loos, Showers & Cleaners cupboard	£8,000	£1,800	£9,800			
Refurbish Reception area - new office	£7,000	£1,400	£8,400			
Total	£31,500	£6,300	£37,800	£10,000		
Grant Requested			£18,800	£10,000	50%	28%

Esha'atya Islem						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Basement toilet drainage	£800	£160	£960	£960			
Basement Toilet Extraction	£1,500	£300	£1,800	£1,800			
Basement hall extraction	£7,320	£1,464	£8,784	£8,042			
Disabled ramp.2	£1,782	£356	£2,138	£2,138			
Disabled WC	£3,850	£770	£4,620	£4,620			
Disabled Ablution	£650	£130	£780	£780			
Making Safe Back exit Entrance	£8,550	£1,710	£10,260	£6,000			
Installation of kitchen	£18,320	£3,664	£21,984	£18,384			
Lifts	£28,000	£5,600	£33,600				
Total cost	£84,772	£14,354	£99,126	£25,000			
Grant requested			£80,000	£25,000		76%	31%

Aberfeldy Islamic Cultural Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Builder / contractor	£2,500	£500	£3,000	£1,000			
Materials / Equipment, Plaster, paint, sink, WC, abluion sink, extractor fan, floor liner etc	£2,800	£560	£3,360	£3,360			
Carpet	£8,664	£433	£9,117	£8,840			
Seasonal staff Management i.e. Meeting, minutes, diary letter 4 hrs x 40 wk x £15 inc NI	£2,400	£0	£2,400		Not the type of expenditure funded by scheme		
Refreshment / Volunteer cost / Travel cost	£595	£0	£595	£0	Not the type of expenditure funded by scheme		
Total cost	£16,959	£1,513	£18,472	£15,000			
Grant requested			£18,472	£15,000		100%	81%

Dorset Community Association						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Double glazing @ 19 windows, 5 min windows.	£13,120	£3,280	£16,400				
Flooring - wooden flooring carpet	£9,520	£2,380	£11,900				
Partition	£7,440	£1,860	£9,300				
Usable Toilet, refurbishment to existing toilet area and kitchen	£8,880	£1,720	£10,600	£8,600			
Front Door	£2,720	£680	£3,400				
Emergency Exit door and ramp	£5,040	£1,260	£6,300				
Professional fees and Project Management							
skip hire and rubbish removal	£8,160	£1,540	£9,700	£8,400			
Reception area, office space							
segregation, Damp treatment	£5,720	£1,430	£7,150				
Heating System	£3,120	£780	£3,900				
Total	£59,720	£14,830	£74,550	£15,000			
Grant Requested			£74,550	£15,000		100%	20%

Christ Church						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Professional design fees	£2,100	£420	£2,520	£2,520			
Light fittings for church area	£8,750	£1,350	£10,100	£8,100			
Lighting control system	£3,585	£717	£4,302	£4,302			
General sockets, switches containment, fuse board	£3,950	£790	£4,740	£4,740			
Lighting and power in Crypt	£4,200	£840	£5,040				
Installation engineers, access equipment and diamond	£20,000	£4,000	£24,000				
Contingency	£2,000	£400	£2,400	£337			
Redecoration and improvement of Crypt	£5,000	£1,000	£6,000				
Total cost	£47,585	£9,517	£57,102	£20,000			
Grant requested			£57,500	£20,000		101%	35%

Wadhurst Community Organisation						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Internal Structural Works (Rear of Building)	£14,500	£2,900	£17,400	£15,000			
WC works	£13,670	£2,734	£16,404				
CCTV and Security	£5,200	£1,040	£6,240				
Ablution Area	£14,380	£2,876	£17,256				
Entrance Works and External Security	£8,000	£1,600	£9,600				
Kitchen Works	£8,400	£1,680	£10,080				
Additional Works	£7,800	£1,560	£9,360				
Professional Fees	£21,810	£4,362	£26,172				
Total	£91,760	£18,352	£110,112	£15,000			
Grant Requested			£75,600	£15,000		66%	14%

St Paul's Old Ford						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
architects fees	£1,500	£300	£1,800				
surveyor	£500	£100	£600				
labour	£4,000	£800	£4,800	£200			
materials	£4,000	£800	£4,800	£4,800			
in kind project management	£2,000	£400	£2,400				
Joinery	£500	£100	£600				
Total	£12,500	£2,500	£15,000	£5,000			
Grant Requested			£12,500	£5,000		83%	33%

Coventry Cross Mosque and Islamic Community Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Professional fee	£2,500	£500	£3,000	£3,000			
Construction cost	£115,000	£23,000	£138,000	£12,000			
Total	£117,500	£23,500	£141,000	£15,000			
Grant Requested			£75,000	£25,000		53%	18%

Bow Muslim Cultural Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Professional fees	£10,000	£0	£10,000	£10,000			
Total cost	£10,000	£0	£10,000	£10,000			
Grant requested			£10,000	£10,000		100%	100%

Community Faith Buildings Support Scheme
Round 1 Project Cost Breakdown

Appendix 3

Hizbul Quran and Islamic Education Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Subject to awaiting reports and estimates from structural engineers and architect and building contractors				£5,000			
Total cost	£0	£0	£12,000	£5,000			
Grant requested			£10,000	£5,000		83%	42%

Shahporan Masjid & Islamic Centre Trust						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Professional fees	£10,000		£10,000				
Total Cost	£10,000	£0	£10,000	£0			
Grant requested			£10,000	£10,000		100%	100%

One Stop Community Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Water Proof Arch Lining and Water Draining system as required by building control officer	£22,400	£5,600	£28,000				
All plumbing and underground drainage work including concrete flooring in the toilet and wudu area	£7,200	£1,800	£9,000	£7,000			
Construction of three toilets including disabled toilet and five washing facilities all complete with lining finish	£8,400	£1,800	£10,200	£8,000			
Construction of front lobby with five doors and four window	£8,600	£2,200	£10,800				
Construction of prayer hall area and other surface areas, including all finishing ie Wood Work, Book Shelf, Skirting etc	£8,000	£2,000	£10,000				
All electrical work ie Fire Alarm system, Speaker System, Light, Sockets, fans etc	£8,400	£1,800	£10,200				
Central heating system, with Vaillant eco lec boiler and Santon PP300 hot water system	£5,600	£1,400	£7,000				
Office area construction with stud work, insulated walls, plasterboard inside and UPVC cladding	£12,000	£3,000	£15,000				
Cleaning and Clearing	£1,600	£400	£2,000				
Total cost	£78,400	£18,800	£98,000	£18,000			
Grant requested			£78,000	£18,000		77%	15%

Bishops Way Community Centre						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Demolition of Internal Structural and Non structural walls	£7,500		£7,500	£7,500			
Creation of a dedicated fully accessible Disabled WC and Washroom	£4,500		£4,500	£4,500			
Amalgamation of existing WCs to create new combined WCs and Ablution area	£5,800		£5,800	£5,800			
Upgrade the electrical Distribution board	£3,500		£3,500	£3,500			
Installation of 6m Moveable internal wall	£5,500		£5,500	£2,200			
Replacement of Suspended Ceiling	£1,500		£1,500	£1,500			
Upgrade the existing electrical and fire alarm system	£5,500		£5,500				
Repair the existing external security shutters (includes elements below)	£30,000		£30,000				
Upgrade the existing entrance door and installation of Entrance canopy							
Upgrade Flooring both Islamic Carpet and tiles for wet areas							
Painting and Decorating after all works are Completed							
Professional fees							
Total	£83,800	£12,760	£98,560	£89,320			
Grant Requested			£88,560	£25,000		87%	33%

Trafalgar Arts						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Architectural surveyors report, drawings and recommendations, which include advice on existing fenestration and visible external deterioration and Schedule of Deteriorations. Plus the addressing of any issues related to access or Health & Safety	£3,985	£797	£4,782	£4,782			
Non-invasive Structural Report, including recommendations where required. Plus two additional site visits	£1,885	£373	£2,238	£218			
Loss of earnings in top floor studio	£178	£0	£178				
Administrative team hours	£418	£0	£418				
Total cost	£8,442	£1,170	£7,612	£5,000			
Grant requested			£7,194	£5,000		95%	68%

City Bangladeshi Community and Cultural Centre Trust						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Complete Rerating of Roof	£20,000	£4,000	£24,000				
Reconfiguration to existing toilet and ablution area	£5,000	£1,000	£6,000	£8,000			
Upgrading of existing Kitchen Area	£5,000	£1,000	£6,000				
Reconfiguration of Existing Office Space into Multi Use	£10,000	£2,000	£12,000				
Painting & Decorating	£5,000	£1,000	£6,000				
Insulation Works to Walls and Flooring on Ground Floor	£20,000	£4,000	£24,000				
Architects, Professional, Building Controls and Project Co-ordinator Fees	£5,000	£1,000	£6,000	£4,000			
Total cost	£70,000	£14,000	£84,000	£10,000			
Grant requested			£75,000	£10,000		89%	12%

East London Mosque Trust Ltd						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Professional fees	£10,000		£10,000	£10,000			
Total	£10,000	£0	£10,000	£10,000			
Grant Requested			£10,000	£10,000		100%	100%

St Anne's Church, Limehouse						Requested	Recommended
Works	Cost	VAT	Total	Recommended	Notes	Project cost %	Project cost %
Building work in north vestry and north porch	£7,760	£1,552	£9,312	£9,312			
Lift and installation	£21,000	£4,200	£25,200				
Provision of stair lift	£9,700	£1,940	£11,640				
Remodelling toilets	£14,748	£2,950	£17,698				
Professional fees	£1,950	£390	£2,340				
Contingency	£4,000	£800	£4,800	£688			
Preliminaries (8% of buildings costs)	£2,507	£501	£3,008				
Total	£81,643	£12,333	£73,998	£10,000			

Community Faith Buildings Support Scheme
Round 1 Project Cost Breakdown

Appendix 3

Grant Requested			£37,973	£10,000		51%	14%
East Side Centre							
Works	Cost	VAT	Total	Recommended	Notes	Requested Project cost %	Recommended Project cost %
Drainage and floor	£15,000	£2,500	£17,500				
Partition plastering and insulation floor and walls	£12,500	£2,083	£14,583				
Asbestos Water Supply and WC	£7,000	£1,166	£8,166				
Floor wall, windows and Doors	£7,500	£1,250	£8,750				
Electric and Plumbing	£10,500	£1,750	£12,250				
Water proofing and external paint	£13,000	£1,166	£15,166				
Sound proofing plastering and internal pan	£5,000	£833	£5,833				
Kitchen and office	£6,000	£1,000	£7,000				
Flooring and Carpets	£3,500	£583	£4,083				
Total	£80,000	£13,331	£93,331	£0	£0	75%	8%
Grant Requested			£70,000	£0			
Ebworth Community College							
Works	Cost	VAT	Total	Recommended	Notes	Requested Project cost %	Recommended Project cost %
Architect and Professional Fees	£1,000	£800	£1,800	£3,600			
Architect and Professional Fees	£4,500	£900	£5,400	£4,400			
Total Cost	£7,500	£1,500	£9,000	£8,000		100%	89%
Grant requested			£9,000	£8,000			
London Buddhist Centre							
Works	Cost	VAT	Total	Recommended	Notes	Requested Project cost %	Recommended Project cost %
Surveyors report on external condition together with costings and 10 year maintenance plan	3350	670	£4,020	£4,020			
Structural engineers inspection and report	2025	405	£2,430	£2,430			
Quantity surveyors costings	1000	200	£1,200	£550			
Access arrangements for inspection	£1,300	£260	£1,560				
Local council fees for paving closure etc.	£500	£100	£600				
Total cost	£6,175	£1,635	£7,810	£7,000		100%	71%
Grant requested			£9,610	£7,000			
Denul Heide Lathlan							
Works	Cost	VAT	Total	Recommended	Notes	Requested Project cost %	Recommended Project cost %
Project Management	4000	0	£4,000	£1,500			
Professionals Fees	7000	1500	£8,500	£8,500			
Total cost	£11,000	£1,500	£12,500	£10,000		80%	80%
Grant requested			£10,000	£10,000			

£1,805,480 £595,000

Committee/Meeting: Cabinet	Date: 3 October 2012	Classification: Unrestricted	Report No: TBC
Report of: Corporate Director Aman Dalvi Originating officer(s) Owen Whalley – Service Head – Planning and Building Control		Title: The Mayor for Tower Hamlets' Community Faith Buildings Support Scheme Wards Affected: All	
Lead Member		Cllr Alibor Choudhury	
Community Plan Theme		One Tower Hamlets	
Strategic Priority		Securing Sustainable Communities	

1.0 SUMMARY

- 1.1 This report sets out proposals for the introduction by the Mayor of Tower Hamlets of a Community Faith Buildings Support Scheme. Its purpose will be to offer assistance to faith communities in maintaining and improving buildings in which faith based activities occur.
- 1.2 The report describes how the scheme will provide funding and guidance through a grants programme operated by the Council. This will focus on repairing, adapting and improving faith buildings, particularly those costly buildings inherited by communities which are expensive to maintain and therefore at risk of falling into disrepair. It lays out steps to achieve this and how this will help consolidate the vibrant faith diversity within the Borough. The Scheme will run for three years commencing in 2012 with a budget of £2 million.

2.0 DECISIONS REQUIRED

The Mayor in Cabinet is recommended to:

- 2.1 Agree the establishment of the Community Faith Buildings Support Scheme;
- 2.2 Authorise the Corporate Director of Development and Renewal after consultation with the Lead Member for Resources to establish and manage the Community Faith Buildings Support Scheme for 2012-15,

with grant decision-making following the process to be adopted for the Grants Panel to ensure coordination of all grant moneys being awarded by the Council and to define and recruit to the post of Community Faith Buildings Programme Officer.

3.0 REASONS FOR THE DECISIONS

- 3.1 Tower Hamlets Community Plan sets out that the borough has historically been home to a mix of communities. Waves of migration to the borough included the Flemings in the 14th century, French Huguenots in the 17th century, the Jewish community, Irish Catholics, and Chinese; Bangladeshis in the mid-20th century and more recently Somali, and Eastern European communities.
- 3.2 The Evidence Base (appendix) illustrates how this diversity has brought about a significant legacy of important historic and more modern faith buildings, as many of the borough's historic faith communities have erected buildings both as places of worship and to serve social needs of communities past and present. There are also non-purpose built sites which have been used and adapted by faith communities. Whilst many of these are valuable assets – they are also a costly inheritance and meeting the cost of maintaining, adapting and repairing these often historic sites, is a significant financial challenge for a number of faith communities. Additionally smaller and newer faith communities who are making use of non-purpose built buildings have different problems adapting accommodation to meet their needs.
- 3.3 Tower Hamlets benefits from its diverse, vibrant and engaged faith communities. They play an essential role in delivering the Community Plan to 2020 and in achieving the objective of One Tower Hamlets. This is delivered through these faith communities' key role in service provision and their unique ability to engage the local community. An important strand of their work is delivered through their buildings in use for a wide range of faith-based purposes.
- 3.4 These buildings are at the heart of their communities and are often important architecturally as well as socially, appearing on both the Local and Statutory lists of Listed Buildings and forming focal points in the borough's 58 Conservation Areas. A significant group of Listed faith buildings within the borough are included on the English Heritage Register of Heritage at Risk. The 2011 register includes eight faith buildings and associated structures, the condition of which ranges by English Heritage's definition from very bad to poor. Historic buildings because of their age, architecture and construction are often more expensive to maintain and adapt than more recent buildings.
- 3.5 The Tower Hamlets Religion/Belief Equality Scheme 2009-12 highlights that one of the main issues that limits the potential of faith

communities in their use of buildings relates to the age and condition of buildings and the capacity of groups running buildings to bring forward improvements. Detailed as:

- (i) The condition/suitability of existing buildings limit their use for the delivering of services, where local faith communities lack resources to make the necessary adjustments to enable this to happen, including making substantial repairs, or the installation of better facilities.
- (ii) The capacity of faith communities to engage strategically as organisations, can also limit their ability to bring forward new proposals. This ranges from knowledge of how to plan viable development projects or access to appropriate advice or funding.

3.6 The Council can offer financial, or other assistance, to faith buildings under its "power of general competence" in the Localism Act 2011 as to do so will deliver the objectives stated above as set out in the Council's Community Plan, supported by the Strategic Plan and Third Sector Strategy.

4 ALTERNATIVE OPTIONS

Option 1: No Fund

- 4.1 An alternative option is to determine that the Mayor for Tower Hamlets Community Faith Buildings Support Scheme is not deemed a recommended course of action and therefore considered not appropriate for grant support by the Council.
- 4.2 However whilst there is an existing, very modest, grant mechanism in place for heritage assets; this is narrow in its dissemination and thus fails to address the needs of all buildings. Buildings are a costly asset for faith communities, and consequently there is a significant demand for repairs, adaptations and improvements to faith based buildings, especially for those communities who no longer have a significant numerical presence locally and are therefore less able to lever in financial support, but are part of the multi-faith heritage of the borough requiring continuing support.
- 4.3 The Council would miss an opportunity to provide real support for many community based organisations in a difficult economic climate.

Option 2: Reduced Fund – amended categories

- 4.4 The scheme as devised and set over 3 years at £2 million provides significant funding which will make a difference to many community

faith based groups and organisations. The category approach identified below (Type A, B and C grants) enables a range of buildings/groups with varying capacities to be supported. If resources are reduced the breadth that the proposed scheme would allow either in number of buildings/groups or categories would be similarly narrowed in scope.

- 4.5 There are advantages in the proposed form of the scheme because it enables a range of community faith buildings to be supported.

Option 3: All Community Buildings

- 4.6 The Council already operates a range of grants which support third sector organisations in the provision of their services in the borough. Additionally, the Council operates a Historic Building Grant scheme for heritage assets. Planning contributions, where negotiated, may also be available for buildings. There are also a number of other grant schemes for non-faith buildings, including those operated by the National Lottery, English Heritage and charitable sources.
- 4.7 The Community Faith Buildings approach provides an area of specific identified need which the existing very limited heritage funds have highlighted. However, the Scheme will be giving opportunities to groups across all faiths over the whole of the Borough. It is not exclusive to one faith or another.

5 **BACKGROUND**

- 5.1 Following concerns about the legal powers of local government bodies restricting what those bodies could do the government promoted the Localism Act 2011. This gives the Council "a general power of competence" which allows it to do anything an individual could do unless it is specifically prohibited from doing so. This means the Council can offer assistance to Faith Communities in furtherance of its Community Plan objectives.
- 5.2 In exercising this power, a local authority should have regard to their strategy which is set out in the Council's Community Plan.
- 5.3 The Community Faith Buildings Support Scheme will deliver the aims of the following key Council documents:

(i) *Tower Hamlets Community Plan 2009 - 2020*

To deliver the Community Plan the Council understands the need to work differently: smarter and more innovatively. In this current financial context efficient use of resources is paramount, the Community Plan efficiency agenda emphasises that significantly

reduced budgets mean that we will have to do things differently, more efficiently, maximising resources to produce better outcomes – in order to continue providing vital services.

Maintaining and maximising the use of existing community buildings, in this case used for faith based purposes, will be able to contribute to that agenda and contribute to meeting Objective 5 of the Community Plan: Providing effective local services and facilities – the delivery of which is set out in the Local Development Framework with Third Sector Organisation delivery partners.

Additionally, by ensuring faith communities have a continuing stake in the life of the borough; the Support Scheme will assist in delivering the aims of 'One Tower Hamlets' which runs throughout the Community Plan. The aims that would be delivered against are around reducing inequalities and poverty, strengthening cohesion and making sure our communities continue to live well together through the delivery of the Scheme.

(ii) Third Sector Strategy

The aim of the Council's Third Sector Strategy is to create an environment for a thriving Third Sector in Tower Hamlets. Consultation has highlighted 5 key areas in which the Council can make a real difference to the Third Sector. Objective 5 for premises sets out that our objective is to support high quality premises for the Third Sector to satisfy the key premises requirements of the Third Sector. The Community Faith Building Support Scheme assists the Council in achieving these objectives for faith communities.

Whilst premises themselves are only one factor in ensuring the delivery of Third Sector services, they are a fundamental building block in improving service outcomes; providing a place for the community to come together and thus contributing to community cohesion. Third Sector organisations need to have access to appropriate and affordable space. The scheme will enable existing buildings owned/long leased and used by faith groups to be used more effectively in the future, particularly in relation to energy efficiency Health and Safety and access issues to the benefit of the community.

The Third Sector Strategy sets out the Council's objectives for the funding of Third Sector Organisations, in that these should be transparent, efficient and to reflect local needs. Transparency should ensure there will be a fair process with clear decision making criteria. Efficiency should ensure Third Sector Organisations will be dealt with consistently and that the Council ensures maximum value for money through this engagement. In reflecting local needs we should ensure that funding reflects local aspirations. The Council will recognise this

in the Strategy - that obtaining maximum value from the Third Sector required funding, including giving grants to support valued activities.

The Faith Buildings Grant support scheme will, as set out in the Strategy introduce an open application for grant aid against defined criteria – together with monitoring of organisational health and evaluation of delivery.

6.0 BODY OF THE REPORT

6.1 This report sets out steps to establish a Community Faith Buildings Support Scheme for three years (2012-2015) to help meet the needs of Tower Hamlets faith communities. The scheme at a practical level will consist of a Faith Buildings Grant Programme. It is open to all faiths to apply.

The Community Faith Buildings Support Scheme & Grant Programme

6.2 The Community Faith Buildings Grant Programme will increase the flow of funding to community faith groups who own or lease premises for:

- the repair and maintenance of buildings inclusive of the site and boundary walls. This will include addressing Health and Safety issues;
- improvements to buildings inclusive of the site and boundary walls. This will include adaptations to improve accessibility, improvements to deliver energy efficiency and security;
- It is also proposed to assist faith groups to plan and develop projects to improve buildings with grant assistance for professional fees.

6.3 The scheme is designed to deliver sustainable, appropriate assistance for these works to existing faith buildings where the costs of maintenance, repair and improvement are the responsibility of a local faith organisation. The scheme is for assistance to existing faith-based buildings only and is not for funding the establishment of new premises by faith groups. The scheme will cover only formally constituted faith groups who meet other detailed eligibility criteria.

The Grants Programme Resources

6.4 The Grants Programme will have a total of £2 million pounds from Council funds and will be spread over three years. This will breakdown to be approximately:

£1,800,000 for capital grants across categories below;
£200,000 (10%) for Programme Management

The Grant Categories

6.5 The Programme is aimed at meeting a broad selection of buildings/groups with differing needs and across all faiths and will consider applications in the following categories:

- **Type A grants.** This will be aimed at delivering more modest financial assistance to community faith buildings and congregations for works of repair, alteration, modification or improvement where they are in poor condition, or where there are other specific barriers to use, such as costs of repair and maintenance. It is proposed that these grants should be capped at £75,000. For these grants, the Council will look flexibly at ownership and leasehold arrangements on a case by case basis.
- **Type B grants.** This will be for substantial grant assistance to community faith buildings identified through the process as being significant to the community and/or part of existing regeneration plans within the Local Development Framework and associated documents, which could receive major capital assistance. It is proposed that these grants should be capped at £300,000 at a rate of 100% of the costs where there is no match-funding available. These buildings will need to be owned or leased on long leases by the community faith group applying as the sum is potentially so significant.
- **Type C grants.** This is for professional support for organisations in pursuit of developing valid bids for Type A and B Grants to assist groups in achieve their overall aims of building improvement or development. This would include support for example in commissioning architects, quantity surveyors or engineers services where required. It is proposed that these grants should be capped at £10,000.

Project Management

6.6 The Support Scheme will be led from Development and Renewal. Alongside the appointed Programme Manager, it will include a lead officer from the Directorate Resources teams for financial monitoring auditing and compliance, risk management and programme and project control. Specific advice on the grant process operation will be obtained from other sections in Development & Renewal as appropriate, specifically advising on building selection, surveying and repairs.

6.7 The Scheme will be run by a dedicated Community Faith Buildings Programme Officer funded from the programme for three years. This

role should be established at a P04 level salary (£37,851 - £40,506). The post will also carry a budget to support advertising, marketing material/grant packs and any other activity required to deliver the programme. The post holder's focus will be the day-to-day project management involved in delivering the Faith Buildings Grant Programme. This will include:

- Help congregations maintain and make best use of their buildings
- Help faith communities in the borough take a strategic approach to the use and conservation of historic places of worship.
- Setting up and administering the full Grants process across all Grant types (A, B and C) including defining in detailed requirements;
- Prepare all reports for the Grants Panel which includes Members and Officers for recommendation to the Mayor for a decision;
- Prepare formal advertising and marketing for the scheme;
- Undertake set-up and/or subsequent discussions with Advisory Groups such as the Interfaith Forum and individual Faith Groups across the Borough and develop approaches to involvement through the three years to ensure a robust, co-ordinated and consistent programme;
- Gather evidence and monitor the effectiveness of the programme preparing an Annual Report;
- Completing detailed Equalities Assessments and gathering Equalities information;
- Ensuring that Programme Risk Management processes are integrated into the Council's approach to Risk Management including appropriate identification on Risk Register's and identifying suitable mitigations;
- Advice and/or assistance as appropriate/relevant with all formal permission and permit/licence processes required for planning and heritage, building control, heritage and operational considerations. Acting as a link into the Council and other stakeholder organisations where necessary. E.g. Faith Bodies, Local Housing providers, other public bodies or in some cases private organisations.
- Develop a sustainable approach which could then be maintained in some form going forward if required. This can also help to address with raised expectations in the community.

Delivery and Operation

- 6.8 A bidding process will be established through the Council's existing Grants Panel; for Type A and Type C grants this will be by application against published criteria to be circulated to all formally constituted relevant faith groups (it will also be generally publicised), for which there will be two bidding rounds per year;

- 6.9 For larger type B grants for capital intensive works to key buildings, there will be two grant giving rounds per annum; in view of the work involved in preparing larger schemes, a single stage process is proposed, but the process will offer up to two initial pre-bid meetings with applicants, which will lead on, to a full application to the Grants Panel. The formal pre-bid process in discussion with the Council should be no longer than 4 weeks so resources and energy can remain focussed. It is understood that for Type B grants the development of the actual bid may be longer.
- 6.10 Beyond the key principle a more detailed eligibility and operational criteria is being developed for each Type of Grant. All grant applications will be assessed against an agreed criteria and the decision made strictly in accordance with that criteria. It is anticipated that the grant programme will be very popular and to manage expectations it will need to operate consistently.
- 6.11 It is proposed this criteria, not the principle, will all be discussed in draft with the Interfaith Forum before being finalised but is likely to include:
- Any formal organisational constitution requirements/bona fides;
 - Grantees will enter into legally binding agreements to ensure compliance with the Scheme. These agreements will set out the performance criteria and monitoring arrangements. In appropriate cases the performance of the works to be funded by the grant may be secured by a legal charge on the property. Confirmation requirements as a faith group and confirmation that the building is used principally by a faith group(s) or has a significant faith group use;
 - Property ownership or leasehold details with unexpired lease length requirements (asset creation and use);
 - For Type A and B grants detailed information on accounts and operation of the organisation to ensure it has capacity to manage projects at scale being bid for;
 - For Type C grants detailed information on current capacity of the group and an assessment of capacity to manage in the future.
 - Grants will be for up to 100% of costs of professional fees or works dependant on proof of the availability of other match-funding to faith groups from different sources;
 - Confirmation of all necessary insurances and approvals to-date;
 - Restrictions on number of applications. E.g. only one Type A or Type B application will be considered by an organisation. If making a Type C grant it will support an application for an A or B grant.
 - Where a public building is primarily used for faith purposes, the scheme will meet costs in relation to this use, and costs will be identified accordingly. Ancillary faith buildings will be included, for example church halls where they fulfil all the same conditions as

the principal building, i.e. their sole, or main use, is as a place in use by a faith group. Burial grounds and other public space outside faith buildings, inside their boundary, will also be included.

- Works carried out to repair or to maintain the fabric of faith buildings will be eligible. External fabric includes foundations, walls, roofs, rainwater goods, drainage, windows and doors (this covers maintenance to a window as well as repair).
- Internal surfaces, floors, stairs, joinery, plumbing, heating and electrical installations and supplies will also be eligible. Priority will be given to works necessary for Health & Safety reasons or that result in an upgrade of the services, or where access to a building is going to be improved.
- The grant programmes are not intended to provide things to fit out buildings/kitchens such as dishwashers, cookers, micro-waves and other fixed or portable electronic goods such as IT equipment, TV's and other smaller goods such as kettles.
- Claims for surveys, reports and investigations will be additionally accepted as part of the grant as appropriate. Any fees undertaken prior to the associated work, will be reclaimable for all or part of the works to which they relate. They will also be eligible where they form part of a professional fee invoice in planning for works to take place.

6.12 The Programme will be publicised at the start of each year (or in year 1 as soon as ready) and is open to all faith groups; payable in response to any successful application will be 100% of project costs including professional, set-up fees and VAT. Payments will be made on receipt of invoices for work completed with stage payments to be discussed in more detail but all processes have to align with LBTH Financial Regulations and compliance will be mandatory. Funding will not be granted in advance of works, except where this involves project set-up costs.

6.13 The grant funding allocation profile is initially set at:

Year 1: Up to £900k

Year 2: Up to £900k

Year 3: Remaining resources from these two years.

Programme costs are pro-rata as needed across the three years.

6.14 Additionally, to help sustain activity, Development and Renewal will create a dedicated Tower Hamlets information resource for faith buildings to include comprehensive tailored information, grant form packs and other material to support the scheme. This will include printed information and application forms for written completion as well as dedicated web-based resources. As part of this process it can also gather and monitor continued evidence of need, possibly emerging over-time as a condition survey.

Decision Making Process

- 6.15 The Council's existing Grants Panel will be the mechanism which will be used to make and determine grant awards. The Panel will be advised in their decision making, by an officer body which will include officers from a building background, Finance and Legal Officers. It is proposed it would meet quarterly to consider grant applications and make recommendations for final decisions by the Mayor on grant awards (the first sittings will be closer together to get the programme launched). Following approval of grant applications, monitoring and review of works detailed in the grant applications would be reported back to the Panel by officers to ensure effective governance and value for money criteria are met. This would include an Annual Scheme Report.
- 6.16 To ensure transparency of the grants process the Council will publish annually details of all successful applications, as well as report on numbers received and the amount of grant offers made together with the claims made. Clear outputs for the project and bidding criteria will allow assessment of the success of bids post-implementation, and establish effective audit and adjustment mechanisms for the scheme within its three year life.

Next steps and Timing

- 6.17 There are a number of key steps which are accompanying this process. They are running concurrently in places and in others will continue throughout the three year initiative, either through monitoring and adjustment or through evidence gathering and analysis. The timing is draft, and subject to formal approvals being given and this approach endorsed. Consistent delivery to timetable will depend primarily on resource availability.

Anticipate all to be completed by the end of October 2012.

Step 1: Officers are continuing to develop the detailed eligibility criteria and delivery mechanism set-up requirements of the full Scheme. This will continue and depending on Cabinet decision will then be finalised and readied. It will include preparing all the forms, information packs, guidance notes.

Step 2: Running concurrently will be the preparation of draft marketing, advertising and publicity material.

Step 3: Recruitment processes will be readied subject to Cabinet approval to go out to recruit a Project Manager.

Step 4: Interfaith forum discussions to ensure details are workable in practice.

Step 5: Grants Decision Making Mechanism finalised, agreed and meetings scheduled.

Step 6: Year 1 process to be advertised for A, B and C type grants.

Anticipate all to be completed by end of November 2012.

Step 6: Receipt of First Round Type A, B and C grant applications.
Assessments, first Grants Panel sits.

Step 7: Announcement of First Grant Awards.

Step 8: First projects commence from now.

New Rounds launched in April 2013.

Step 9: The process will be prepared for further rounds.

7. COMMENTS OF THE CHIEF FINANCIAL OFFICER

- 7.1 This report seeks approval for the establishment of a specific budget to primarily award grants to faith based groups to facilitate effective asset management of local community assets.
- 7.2 Officers have conducted a review of General Fund reserves and have identified sufficient funding to finance the first year of the scheme. These resources are no longer required for their original purpose, and so initially £900,000 will be set aside for 2012-13, with financing for later years being considered as part of the on-going 2013-14 budget process. Due to the specialist nature of the grants, it is recommended that £200,000 should be top-sliced for client side project management and technical support costs, including the funding of a Community Faith Buildings Programme Officer post as outlined in paragraph 6.7.
- 7.3 The report sets out the basis on which grants will be awarded. It will be important that grants are awarded in accordance with a scheme that ensures best value for the use of Council resources.

8. CONCURRENT REPORT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL SERVICES)

- 8.1 In addition to the general power of competence contained in Section 1 Localism Act 2011 which gives the Council power to do anything that individuals generally may do unless specifically prohibited by law the Council has various statutory powers, which enable it to provide grant funding to organisations to undertake a variety of activities.
- 8.2 Section 111 of the Local Government Act 1972 enables local authorities to do anything, including incurring expenditure, borrowing or lending money or acquiring or disposing of any property or rights, which facilitate or are conducive or incidental to the discharge of their functions.

- 8.3 Section 3 of the Local Government Act 1999 requires best value authorities, including the Council, to “make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness”.
- 8.4 The current report deals with the procedures to be followed in relation to the submission and award of such grant funding for the maintenance of faith based buildings. It is within the Council's powers to determine the system which it wishes to operate to manage the submission and award process. The method proposed by officers would be an acceptable method to adopt to deal with this exercise as it demonstrates a fair and transparent process and shows how the projects will be monitored to ensure the proposals of the faith organisations are fulfilled. The final decision on grant applications will be made by the Mayor on recommendation from the Grants Panel.

9. ONE TOWER HAMLETS CONSIDERATIONS

- 9.1 The Tower Hamlets Community Plan recognises that faith/religion continues to play a prominent role in the lives of many of the borough's population with the Census indicating 80% of the population claiming a religious belief. It also gives recognition to the richness of Tower Hamlets in its physical and cultural assets. We are a unique borough in terms of the pattern of religion/belief; whilst 80% of residents claim a religious belief, the third largest religion/belief is people who have no religious belief. The history of the borough as a 'jumping off' point for new communities has contributed the religious diversity of the area, and consequently to the number and diversity of buildings in faith use – both new and old.
- 9.2 The Council's new Religion/Belief Equality Scheme notes that many faith communities, predominantly Jewish and Anglican and Catholic Christian, have historic listed buildings which are expensive to maintain and therefore are at risk of falling into disrepair and are vulnerable to vandalism. Conversely a number of newer faith communities in the borough make use of historic buildings and need to adapt them for use by congregations. The appointment of an officer who could work with this range of faith groups would not only assist faith communities to better meet the needs of their own communities and protect and preserve historic places of worship, but would also encourage faith groups to work more closely with the Interfaith Forum and other local partners.
- 9.3 Preserving the multi-faith heritage of the borough, and adapting these buildings for today's needs is a key way of strengthening cohesion and addressing an existing inequality for some faith communities

through inadequate buildings, particularly where these drain significant resources from groups and prevent new small communities from being able to engage with the wider community.

- 9.4 An Equalities Analysis (appendix) has been completed for this proposal. The scheme is justified in terms of available evidence and by the Council's aim to promote good relations between different faith groups/no faith groups. The delivery mechanism which will be discussed with the Interfaith Forum will ensure that it brings benefits to the wider/non religious community.

10. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 10.1 The implementation of the Mayor for Tower Hamlets Community Buildings Support Scheme is expected to have a positive effect on the environment, retaining existing buildings in use, improving their efficiency and making improvements to the environment generally. Additionally, many buildings will be historic assets to be maintained for future generations, as set out in the Council's Conservation Strategy.

11. RISK MANAGEMENT IMPLICATIONS

- 11.1 A detailed Risk Assessment will accompany the scheme and risk management, compliance and auditing will be built into the programme to ensure good practice. The main risk that has been identified is that once given funding, organisations would carry out work that wasn't approved or not carry out any of work grant aided to them. This will be managed through strong governance of the Scheme. Payments will only be made in arrears on receipt of invoices for eligible work completed. Clear outputs for the project and bidding criteria will allow assessment of the success of bids post-implementation, and establish effective audit and adjustment mechanisms for the scheme.

12. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 12.1 The Grant Scheme will encourage improvements in the quality of our borough's faith based buildings, positively impacting security and the provision of a better environment.

13. EFFICIENCY STATEMENT

- 13.1 The Community Faith Buildings Support Scheme will involve a significant amount of joined up working between the Council and the

Third Sector and will require the efficient and better use of resources leading to the better and advanced use of existing facilities.

14 APPENDICES

14.1 None.

**Local Government Act, 1972 Section 100D (As amended)
List of "Background Papers" used in the preparation of this report**

Brief description of "background papers"	Name and telephone number of holder and address where open to inspection.
1. Evidence Base relating to the Mayor for Tower Hamlets Community Faith Buildings Support Scheme	Andrew Hargreaves x5576
2. Equalities Analysis	Andrew Hargreaves x5576

**Evidence Base relating to the Mayor for Tower Hamlets Community
Faith Buildings Support Scheme (CFBSS)
20 September 2012**

This document considers evidence in relation to the proposed Community Faith Buildings Support Scheme. It draws upon information contained within the various documents including:

- (i) Council Research Briefing Paper No: 2011-06 (August 2011):
Population – key facts: A demographic profile of the Tower Hamlets population
- (ii) The Little Book of Faith – a map of places of worship in Tower Hamlets
English Heritage Register of Heritage at Risk 2011
- (iii) Places of Worship 2009: Hackney and Tower Hamlets – report produced by the Building Exploratory, English Heritage and the Churches Conservation Trust
- (iv) Caring for Places of Worship 2010 – report produced by English Heritage
- (v) ChurchCare website
- (iv) Churches and Faith Buildings: Realising the Potential – report produced by working group including the Treasury, Communities and Local Government, Officer of the Third Sector, the Department for Culture Media and Sport and Defra in conjunction with the Church of England

Section 1: Faith in the Borough

- 1.1 Council Research Briefing Paper No: 2011-06 (August 2011)
'Population – key facts: A demographic profile of the Tower Hamlets population' states that 'Consistent with the ethnic profile of the population, the borough's largest faith groups are Christian and Muslim. At the time of the 2001 Census, 39 per cent of residents identified themselves as Christian and over one third of residents said they were Muslim (36 per cent).
- 1.2 *14 per cent of residents said they had no religion, and 7 per cent did not answer the Census question (which was voluntary) so their faith is unknown.*
- 1.3 *Other faith groups represented in the borough include: Buddhists, Jews, Hindus and Sikhs – who together accounted for 3 per cent of the population. Smaller faith groups were not identified separately by the Census data.'*
- 1.4 The report included a table 'Population by faith, Tower Hamlets, 2001 Census

	Number	% total
All persons	196,106	100
Christian	75,783	39
Muslim	71,389	36
No religion	27,823	14
Religion not stated	14,591	7
Buddhist	1,938	1
Jewish	1,831	1
Sikh	682	-0
Any other religion	525	-0

Source: Census 2001 (table ST103). Note: The Census question was voluntary and the wording was What is your religion?

- 1.5 It states that 'The borough's largest faith groups are Christian and Muslim. At the time of the 2001 Census, 39 per cent of residents identified themselves as Christian and over one third of residents said they were Muslim (36 per cent), the majority were Bangladeshi.' The 2011 returns on religion and faith expected in November 2012 will further inform this process.

Section 2: Faith Buildings in the Borough

- 2.1 This section briefly considers the range and condition of Faith Buildings in the borough.
- 2.2 (i) *Places of Worship in the Borough: General Background*
The Borough contains an immense variety of places worship. Some are located in splendid purpose built buildings whilst others are accommodated within converted buildings. 'The Little Book of Faith – a map of places of worship in Tower Hamlets' lists the following places of worship within the Borough. (NB The authors of the Little Book of Faith acknowledge that this list may not be complete):

Buddhist Places of Worship

1. London Buddhist Centre
2. All Saints Parish Church, Bromley-by-Bow
3. All Saints, Newby Place
4. Berger Baptist Church
5. Bethnal Green Baptist Church
6. Bethnal Green United Reformed Church
7. Bow Baptist Church
8. Bow Road Methodist Church
9. Bromley-by-Bow Community Church
10. Christ Church, Manchester Road
11. Christ Church Spitalfields
12. Coverdale & Ebenezer
13. East London Tabernacle
14. Guardian Angels Roman Catholic Church
15. Latimer Congregational Church

16. Lighthouse Baptist Church
17. Lithuanian RC St Casimir's Church
18. Mile End New Testament Church of God
19. New Bethel Revival Ministry (International) Church
20. Old Ford Methodist Church
21. Our Lady & St Catherine of Sienna
22. Our Lady Immaculate
23. Our Lady of the Assumption Church
24. Poplar Methodist Church
25. Quaystone Christian Church
26. Shoreditch Tabernacle Baptist Church
27. St Mary & St Michael
28. St Anne's
29. St Anne's Catholic Church – Spitalfields
30. St Barnabas Bethnal Green
31. St Boniface – East
32. St Boniface – German
33. St Dunstan- Stepney
34. St Edmund – Millwall
35. St German's Lutheran Church
36. St George-in-the-East
37. St James-the-Less, Bethnal Green
38. St John on Bethnal Green
39. St Luke
40. St Mary & St Joseph
41. St Mary's
42. St Mary's – Shadwell
43. St Nicholas
44. St Patricks Church
45. St Paul's – Bow Common
46. St Paul Church – Shadwell
47. St Paul – Bow
48. St Paul's United Reformed Church
49. St Peter's - Bethnal Green
50. St Peter's – Millwall
51. St Peter's – Wapping
52. St Matthew – Bethnal Green
53. Stepney Meeting House United Reformed Church
54. The English Martyrs Church – Tower Hill
55. The Holy Name and Our Lady of the Sacred Heart
56. The Salvation Army – St Dunstan's and Stepney Green
57. The Salvation Army – Bethnal Green
58. Unitarian Church
59. Victoria Park Baptist Church
- Hindu Places of Worship*
60. Hindu Pragati Sangha Temple
- Muslim Places of Worship*
61. Al Huda Mosque and Cultural Centre
62. Baitul Aman Mosque and Cultural Centre

63. BBCA Prayer Centre
64. Bow Muslim Community Centre
65. Bow Muslim Cultural Centre
66. Brick Lane Jamme Masjid
67. Bromley By Bow Muslim Cultural Centre
68. Coventry Cross Mosque
69. Darul Ummah Jamme Mosque
70. East London Markazi Mosque
71. East London Mosque
72. Esha Atul Islam Mosque
73. Limehouse Mosque
74. Madina Jamme Masjid
75. Mazahirul Uloom London
76. Poplar Central Mosque
77. Poplar Mosque & Community Centre
78. Poplar Shahjalal Jame Masjid
79. Redcoat Community Centre
80. Shadwell Jamme Masjid
81. Shahporan Masjid
82. Shoreditch Masjid Trust
83. Stepney Shah Jalal Masjid
- Jewish Places of Worship*
84. East London Central Synagogue
85. Fieldgate Street Great Synagogue
86. Kehillas Ya'akov (Congregation of Jacob) Synagogue
87. Sandy's Row Synagogue
88. Settlement Synagogue
- Sikh Places of Worship*
89. Gurdwara Sikh Sangat, Campbell Road
90. Gurdwara Sikh Sangat, Harley Grove

- 2.3 *Listed Faith Buildings within the Borough*
The Borough contains a significant number of statutorily listed faith related structures including examples relating to the Christian, Sikh, Muslim and Jewish faiths.
- 2.4 The Borough includes nationally famous, architecturally outstanding, churches such as Hawksmoor's Christ Church Spitalfields (Grade I listed), St George in the East (Grade I listed) and St Annes Limehouse (Grade I listed). It includes St Peter ad Vincula (Grade I listed) within the Tower of London and one of Britain's most famous mosques – the Brick Lane Jamme Masjid (Grade II* listed). It contains a representative selection of medieaval, Georgian and Victorian places of worship.
- 2.5 An analysis of The National Heritage List for England identified forty listed places of worship within the Borough. There are also many other associated listed structures such as Vicarages and gravestones. The list below also includes faith schools.

2.6 STATUTORY LISTED FAITH RELATED STRUCTURES

Principal Faith Buildings

Parish Church of St Dunstan and All Saints (Grade I)
St Augustine with St Philip's Church (Grade II*)
Church of St Michael & All Angels (Grade II)
Church of St Matthew, St Matthews Row (Grade II)
Holy Trinity Church (Grade II)
Church of St John on Bethnal Green (Grade II)
Chalice Foundation (Grade II) Church of St Mattias (Grade II)
Church of St Mary Stratford Bow (Grade II*)
Church of St George (German Lutheran Church and Vestry) (Grade

II*)

Church of St Peter (Grade I)
Brick Lane Jamme Masjid (Grade II*)
The Guardian Angels Roman Catholic Church (Grade II)
Church of St Mary, Cable Street (Grade II)
All Saints Church with St Frideswide (Grade II)
St John's Church, Scandrett St (Grade II)
Church of the English Martyrs (Grade II)
Church of St Paul (Grade II)
Our Lady of the Assumption RC Church (Grade II)
Church of St Mary and St Michael (Grade II)
Church of St Saviours (Grade II)
Church of St Anne (RC) (Grade II*)
Priory of the Assumptionist Fathers (Grade II)
Chapel of St Peter ad Vincula (Grade I)
St Pauls Church (C of E) (Grade II)
Church of St Paul with St Stephen (Grade II)
St Peter's Church (Grade II)
Sandy's Row Synagogue (Grade II)
Church of St George in the East (Grade I)
Church of St Anne (Grade II)
Church of St Patrick (RC) (Grade II)
Mile and Bow District Synagogue (Grade II)
Church of St Paul (Grade II*)
Christ Church, Manchester Road (Grade II)
Church of St James the Less (Grade II)
Church of St Peter (Grade II)
Church of St Peter (Grade II)
Shoreditch Tabernacle Church Hall (Grade II)
Church of St Mary and St Joseph (Grade II)
Trinity Methodist (including attached hall and church rooms) (Grade II)
London Buddhist Centre, 51 Roman Road

Vicarages, Presbyteries and associated structures

St Anne's Presbytery (Grade II)
St Peter's Vicarage, St Peters Close (Grade II)

Railings, gate and gate piers at St James Vicarage (Grade II)
 Guardian Angels Presbytery (Grade II)
 St Paul's Church Church House (Grade II)
 Garden Wall to Former St Anne's Rectory (Grade II)
 St George's Rectory (Grade II)
 St Peter's Vicarage (Grade II)
 St James Vicarage (Grade II)
 St Dunstan's Rectory (Grade II)
 Garden wall at St Anne's Presbytery (Grade II)
 Area Railings at No 2 Christchurch Rectory (Grade II)
 St James Vicarage (Grade II)
 St Pauls Rectory (Grade II)
 Garden Wall & Gates at St Peter's Vicarage (Grade II)
 Area railings at No 11, St Paul's Vicarage (Grade II)
 All Saints Rectory (Grade II)
 Clergy House of St Peter's Church (Grade II)
 St Mattias's Vicarage (Grade II)

Schools and former schools (and associated structures)

School Keepers House at Stepney Jewish Primary and Infants
 School, Stepney Green (Grade II)
 St George's German and English Schools (Grade II)
 St George's German and English Infants School (Grade II)
 Stepney Jewish Primary and Infants School (Grade II)
 Christ Church Primary School and attached railings (Grade II)
 Guardian Angels RC Primary School (Grade II)
 St Paul's Church of England Primary School (Grade II)
 Wall and Gate Piers and Gates at Stepney Jewish Primary and Infants
 School (Grade II)
 St Paul's Mission Room and Infant Nursery (Grade II)
 Darul Ummah Community Centre including former School Keeper's
 House (Grade II)
 Raines Foundation School (Grade II)

Church Graveyards, Cemeteries and associated structures

Boundary wall, gates and piers to Tower Hamlets Cemetery (Grade
 II)
 Tomb of Hugh McIntosh, St Mattias (Grade II)
 Tomb of Captain Samuel Jones and family, St Mattias (Grade II)
 Tomb of Solomon Baker (Grade II)
 Tomb in South East corner of former St Mary's Churchyard (Grade II)
 Gate Piers to St George in the East's Garden (Grade II)
 Pier, gates, railed wall to north side of Church of St George in the East
 (Grade II)
 Churchyard and rectory wall at St George in the East
 Iron railings, gates and gate piers to Churchyard of St Mary's Church
 (Grade II)
 How Memorial Gateway (Grade II)
 Jewish Cemetery, Aldemey Road (Grade II)

Monument to Wyllie in SW Corner of St George's Gardens (Grade II)
 Churchyard War Memorial at Church of St Anne (Grade II)
 Parish Watch House at SW corner of Churchyard (Grade II)
 Iron Railings, Gate Piers and Gardens at St Dunstan's Churchyard
 (Grade II)
 Unidentified Body Stone Tomb West of SE Gate, St Mattias (Grade II)
 SE and SW boundary walls to Jewish Burial Ground (Grade II)
 St Georges Gardens Garden Wall (Grade II)
 Railings and Gate Piers to North, West and South sides of
 Churchyard of St Peter's Church (Grade II)
 Tomb of Sammuel Coppedale, St Mattias (Grade II)
 St Georges Gardens War Memorial (Grade II)
 St Georges Gardens Raine Memorial (Grade II)
 Tablet in North wall of Portuguese Jewish Burial Ground (Grade II)
 Velho Cemetery of the Spanish and Portuguese Jewish Congregation
 of London (Grade II)
 Railings, wall, gate piers to Churchyard of St Matthew's Church
 (Grade II)
 Tomb of Helen Wiskin (Tower Hamlets Cemetery) (Grade II)
 Tomb of John Smith (Tower Hamlets Cemetery) (Grade II)
 Tomb to east of tomb of John Smith (Tower Hamlets Cemetery)
 (Grade II)
 Tomb of Ellen Llewellyn (Tower Hamlets Cemetery) (Grade II)
 Tomb of Samuel Weddell (Tower Hamlets Cemetery) (Grade II)
 Tomb of Sarah Morris and George Morris (Tower Hamlets Cemetery)
 (Grade II)
 Tomb of Joseph Westwood (Tower Hamlets Cemetery) (Grade II)
 Monument to Joseph Dawson in the Churchyard of St Mary Bow
 (Grade II)
 Railed wall and Gate Piers at All Saints Church with St Frideswide
 (Grade II)
 Gate piers to church drive at Church of St George in the East (Grade
 II)
 Iron Railings, Wall and Iron Gates of St Paul's Church
 Drinking Fountain set in wall of former St Mary's Churchyard (Grade
 II)

Almshouses and other structures incorporating Chapel

Drapers Almshouses & Chapel (Grade II)
 Drinking Fountain (Boundary Wall of Christ Church Churchyard)
 (Grade II)
 Trinity Green (Almshouse & Chapel) including gates, railings, wall and
 Piers (Grade I)
 Chapel within the White Tower of the Tower of London

Others faith related structures

Limehouse Church Institute (Grade II)
 St Peter's Church Sunday School (St Peter's Social Club) (Grade II)
 Salvation Army Hostel (Grade II)

Albert Stern House (formerly Beth Holim) (Grade II)
Priory and Hospital of St Mary Spital (Scheduled Monument)

Former Faith Structures

Former East London Synagogue (Grade II)
Formerly St Paul's Presbyterian Church (now part of Herbert Brown
Lenox Ltd industrial premises) (Grade II)
Soup Kitchen of the Jewish Poor

- 2.7 Information contained within the English Heritage 2010 report 'Caring for Places of Worship 2010' indicates that 82% of listed Christian Places of Worship belong to the Church of England, 4% to the Roman Catholic Church, 4% to the Methodist Church. With regard to listed Non-Christian Places of Worship, 52% of belong to Jewish faith groups, 24% to Muslim faith groups, 9% to Buddhist faith groups and 9% to Sikh faith groups.
- 2.8 **Condition of Faith Based Structures**
A significant group of listed religious buildings within the Borough are included on the English Heritage Register of Heritage at Risk. The 2011 Register includes the following faith structures/former faith structures:
Church of St John – Bethnal Green, Cambridge Heath Road (listed at Grade I)
Church of God, Morgan Street (listed at Grade II)
Gurdwara Sikh Sanghat, Harley Grove (listed at Grade II)
Trinity Methodist Church, East India Dock Road (listed at Grade II)
St Saviours Church (Northumbria Street)
The former Synagogue (19 Princelet Street).
The condition of these buildings ranges from the roofless shell of St Saviour's ('very bad') to the former Trinity Methodist Church ('poor').
- 2.9 Other structures with faith links, on the Register of Heritage at Risk include the How Memorial Gateway (Bromley High Street) and a memorial tablet within the Jewish Memorial Ground (Mile End Road). Tower Hamlets Cemetery Conservation Area is also included on the 'At Risk Register' primarily because of the condition of the graves within the cemetery.
- 2.10 *Places of Worship 2009: Hackney and Tower Hamlets*, a partnership project between the Building Exploratory, English Heritage and the Churches Conservation Trust included an assessment of the condition, use and significance of all listed places of worship in Tower Hamlets. The condition of each building was assessed by volunteers using carefully structured criteria. The overall condition of these key buildings was reported to be better than expected (reflecting the commitment of the various faith groups), there were however, as well as the cases included on the Register of Heritage at Risk above, other

cases which clearly showed the need for more regular maintenance. (See website: www.buildingexploratory.org.uk).

Section 3: Comparison with national situation with regard to condition of Faith Structures

- 3.1 The English Heritage Report 'Caring for Places of Worship 2010' states that 'In a 15% sample survey of listed places of worship in England, 1 in 9 (11%) were found to be in poor or very bad physical condition and therefore potentially at risk. Some 4 out of 10 are in good condition and the remainder are in fair condition. The report states however that *'In Tower Hamlets and Hackney, where all places of worship were surveyed, 21% were in poor or very bad condition.'*

Section 4: Grant Schemes operated by other local authorities

- 4.1 Very informal research conducted with the assistance of English Heritage has indicated that a number of local authorities offer grant assistance towards works to churches. This is usually as part of wider schemes and often as partial match funding for other bigger grant awards from national bodies. Grants have included works relating to community facilities, external repairs or improvements as part of townscape regeneration.

Section 5: Other Nationally Available Grant Schemes

- 5.1 There are a number of nationally available grant schemes but many are difficult to access as there is much competition for limited funds.
- 5.2 *Repair Grants for Places of Worship*
The scheme which is mainly funded by the Heritage Lottery Fund and run by English Heritage on behalf of both organizations 'welcomes applications from all faith groups and denominations which are responsible for maintaining and repairing their place of worship'. The works are limited to certain categories of urgent repairs to the building fabric of listed places of worship. Grants are usually less than £250,000 and grant eligible works do NOT include maintenance, alterations, improvements, minor repair, building services and conservation work to contents etc. Where for moral reasons, groups do not wish to apply for lottery funding, any grant would be solely processed and funded by English Heritage alone (this applies to Grade I and II* buildings only).
- 5.3 The scheme may make a grant provided:
 The building is listed at Grade I, II* or II.
 The church is used for public worship on at least six days a year and is open to the public outside the normal hours of worship on at least forty days.
The grant will be used to pay for high-level structural repairs (e.g. repair of roofs, tower, spire, rainwater disposal system or high-level masonry) identified in a recent condition survey as being necessary

within the next two years. Other urgent repairs to historic fabric at risk of loss can also be considered.

The work will cost more than £10,000 and less than £250,000 and can be carried out under one contract. Grants of £250,000 and more can be considered in exceptional circumstances. Grants are never made retrospectively for work started before a written grant offer has been made and accepted.

5.4 *Reaching Communities programme of the Big Lottery*

The Reaching Communities programme of the Big Lottery (one of the bodies responsible for distributing National Lottery funds) offers grants for revenue projects from £10,000 to £500,000 and grants for capital projects up to £50,000. Restrictions apply however (see Section 6 below).

5.5 The ChurchCare website (www.churchcare.co.uk), the official Church of England source of information with regard to the availability of grants notes that '*Few parishes can raise enough money to meet the cost of a major repair without help from grant-making bodies.*' The web site gives details of the eligibility and restrictions of the various grant schemes.

Section 6: Challenges in obtaining national funding

- 6.1 The report 'The Churches and Faith Partnership: Realising the Potential' produced by a working group comprising officials from the Treasury, Communities and Local Government, Office of the Third Sector, the Department for Culture, Media and Sport and Defra 'in conjunction with the Church of England' '*identified two barriers that may be hindering access to funding streams by faith communities in some cases:*
- 1) *clarification amongst funders of the role of faith groups in delivering public services, and their eligibility for public funding; and*
 - 2) *the limited capacity of faith groups to engage directly at a strategic level*
- with the local and regional structures within which funding priorities and decisions are made.*
- To overcome these barriers, a number of actions have been identified by the working group, including:*
- *work aimed at clarifying the eligibility of faith groups for funding, including by addressing any [issues] ...that funding providers may have in allocating public funds to faith groups and other third sector groups; and*
 - *action points to be taken forward by both Government departments and faith communities to develop their capacity to engage with the delivery of*

local priorities and to access funding allocations at local and regional levels.

- 6.2 The ChurchCare **Guidance Note: Funding for alterations and extensions** notes that *'This [issue of funding] is a wide-ranging and complex area: Many organisations that give assistance for repairs to churches are unable to consider improvement projects. A notable exception is the Heritage Lottery Fund'* however restrictions apply also with regard to such funding.
- 6.3 As noted above, the **Repair Grants for Places of Worship** scheme (jointly funded by Heritage Lottery Fund and English Heritage) limits works to certain categories of urgent repairs to the building fabric of listed places of worship. Grants are usually less than £250,000 and grant eligible works do NOT include maintenance, alterations, improvements, minor repair, building services and conservation work to contents etc.
- 6.4 The guidance notes relating to the Reaching Communities programme of the Big Lottery (see Section 5 above) specifically state that *'While we welcome applications from religious organizations, we do not fund religious activities'*.

Section 7: Funding for Community Faith Buildings Locally

- 7.1 The Council has a very modest, small historic grant fund (£50,000 in total) which on a yearly basis offers small grants for improvements to a full range of historic buildings across the Borough. This can include faith buildings.

Equality Analysis (EA)

Before undertaking an Equality Analysis please ensure you have read the EA guidance doc

Section 1 – General Information

Name of the proposal including aims, objectives and purpose:

(Please note – for the purpose of this doc, 'proposal' refers to a policy, function, strategy or project)

Community Faith Building Support Scheme – Round 1

Who is expected to benefit from the proposal?

Faith groups directly, those that have applied to Round 1 of the scheme. Faith communities and other users of the buildings supported with funding .

Service area:

Resources

Team name:

Programmes & Business Assurance

Service manager:

Dave Clark

Name and role of the officer completing the EA:

Robert Mee – Community Faith Buildings Programme Officer

Section 2 - Evidence

What initial evidence do we have which may help us think about the impacts or likely impacts on service users or staff?

As the scheme predominantly benefits faith communities the latest Census figures provide evidence of numbers of people with a religion in Tower Hamlets.

	Numbers	%
All Persons	254,096	100
Christian	68,808	27.1
Muslim	87,696	34.5
No Religion	48,648	19.1
Religion not stated	39,089	15.4
Buddhist	2,726	1.1
Jewish	1,283	0.5
Hindu	4,200	1.7
Sikh	821	0.3
Any other religion	825	0.3

Source: Census 2011 (table KS209). Note: The Census question was voluntary and the wording was: What is your religion?

Analysis of applications received in Round 1 by Faith

Faith	Requested	%	Number of applications	Average amount requested
Muslim	£1,264,142	69.7	25	£50,566
Christian	£345,174	19.3	12	£28,764
Sikh	£75,000	4.2	1	£75,000
Hindu	£75,000	4.2	1	£75,000
Buddhist	£17,006	1.0	2	£8,503
Jewish	£29,158	1.6	2	£14,579
Total	£1,805,480	100	43	£41,988

Analysis of proposals recommended for funding in Round 1 by Faith

Faith	Recommended	%	Number of applications	Average amount recommended
Muslim	£383,000	64.4	25	£15,333
Christian	£140,000	23.5	12	£11,667
Sikh	£15,000	2.5	1	£15,000
Hindu	£20,000	3.4	1	£20,000
Buddhist	£12,000	2.0	2	£6,000
Jewish	£25,000	4.2	2	£12,500
Total	£595,000	100	43	£13,810

The figures show that the two faiths with the most people according to the 2011 Census (Muslim and Christian) have submitted the most applications, requested the most funding and have been recommended the most funding.

Section 3 – Impacts

How will what you're proposing impact upon the nine protected characteristics?

For the nine protected characteristics detailed in the table below please consider:-

- **What is the equality profile of service users or beneficiaries that will or are likely to be affected?**
 - Use the Council's approved diversity monitoring categories and provide data by target group of users or beneficiaries to determine whether the service user profile reflects the local population or relevant target group or if there is over or under representation of these groups
 - **What qualitative or quantitative data do we have?**
 - List all examples of quantitative and qualitative data available (include information where appropriate from other directorates, Census 2001 etc)
 - Data trends – how does current practice ensure equality
 - **Equalities profile of staff?**
 - Indicate profile by target groups and assess relevance to policy aims and objectives e.g. Workforce to Reflect the Community. Identify staff responsible for delivering the service including where they are not directly employed by the council.
 - **Barriers?**
 - What are the potential or known barriers to participation for the different equality target groups? Eg, communication, access, locality etc
 - **Recent consultation exercises carried out?**
 - Detail consultation with relevant interest groups, other public bodies, voluntary organisations,

community groups, trade unions, focus groups and other groups, surveys and questionnaires undertaken etc. Focus in particular on the findings of views expressed by the equality target groups. Such consultation exercises should be appropriate and proportionate and may range from assembling focus groups to a one to one meeting.

- **Additional factors which may influence disproportionate or adverse impact?**

-Management Arrangements - How is the Service managed, are there any management arrangements which may have a disproportionate impact on the equality target groups

- **The Process of Service Delivery?**

-In particular look at the arrangements for the service being provided including opening times, custom and practice, awareness of the service to local people, communication

Please also consider how the proposal will impact upon the 3 One Tower Hamlets objectives:-

- Reduce inequalities
- Ensure strong community cohesion
- Strengthen community leadership.

Please Note -

Reports/stats/data can be added as Appendix – Please send any reports/consultation findings/data and stats to the One Tower Hamlets team

Target Groups	Impact – Positive or Adverse	Reason(s)
	<p>What impact will the proposal have on specific groups of service users or staff?</p>	<ul style="list-style-type: none"> • Please add a narrative to justify your claims around impacts and. • Please describe the analysis and interpretation of evidence to support your conclusion as this will inform decision making <p>Please also how the proposal will promote the three One Tower Hamlets objectives?</p> <ul style="list-style-type: none"> -Reducing inequalities -Ensuring strong community cohesion -Strengthening community leadership
Race	Positive	<p>The borough has a fast growing, hyper diverse population and new groups may struggle to maintain, improve or adapt buildings. Efforts to maintain/improve places of worship can drain significant resources from groups and prevent new small communities from being able to engage with the wider community. With all applicants in Round 1 recommended some funding a wide range of buildings will receive support.</p>
Disability	Positive	<p>A high priority is given to applications that wish to improve the accessibility of the faith building and ensure compliance with statutory disability requirements. Funding for buildings to facilitate access improvements and adaptations to existing buildings should have a positive impact on people who have mobility problems.</p>
Gender	Neutral	
Gender Reassignment	Neutral	
Sexual Orientation	Neutral	
Religion or Belief	Positive	<p>Applications have been received from Buddhist, Christian, Hindu, Jewish, Muslim and Sikh organisations. The intention is to fund as widely as possible and support all faiths that have applied. The evidence stated in Section 2 shows that the highest number of applications received and the most funding recommended is to Christian and Muslim buildings. This fits in with the latest census data of religion in the borough.</p>
Age	Positive	<p>Funding access improvements will help people with mobility issues. A number of groups have a declining congregation size in proportion to the overall population size. A number of these congregations have a significant proportion of older residents. With all applicants in Round 1 recommended some funding a wide range of buildings will receive support.</p>

Marriage and Civil Partnerships.	Neutral	
Pregnancy and Maternity	Neutral	
Other Socio-economic Carers	Neutral	

Section 4 – Mitigation and Improvement Action Plan

From the analysis and interpretation of evidence in section 2 and 3 - Is there any evidence of or view that suggests that different equality or other target groups (inc' staff) could have a disproportionately high/low take up of the new proposal?

Yes

If yes, please detail below how evidence influenced and formed the proposal? For example, why things were added/removed?

(Please note – a key part of the EA process is to show that we have made reasonable and informed attempts to mitigate any negative impacts. AN EA is a service improvement tool and as such you may wish to consider a number of alternative options or mitigation in terms of the proposal.)

The previous equality analysis prepared as the scheme was being developed set out the evidence of a need for support among faith communities in the borough who occupy buildings to enable them to maintain them in a safe condition and promote accessibility.

Part of the assessment of applications in Round 1 looked at the usage of the building including the number of groups and the type of activities that took place in the building.

The nature of the scheme means that people who have a religion or belief will be the primary beneficiaries of the funding decisions taken for Round 1. However, many faith buildings are used by a wide variety of groups including non-faith groups. Improving the physical condition of buildings in the borough will have a degree of benefit to all residents of Tower Hamlets.

For Round 1 the decision to fund all applicants will mean that resources will be spread throughout the borough and across all faiths.

Prior to beginning works on the building all successful applicants will undertake grant agreement negotiations to firm up the proposed schemes. Lessons from this process and further discussions with the Inter Faith Forum will inform how the scheme goes forward into Round 2.

There will be an opportunity to strengthen the scheme and work to support faith communities to make their buildings open and accessible to people from different faith and non-faith backgrounds. The Inter Faith Forum will continue to play a role in advising on the continuing development of the scheme.

Action Plan

As a result of these conclusions and recommendations what actions (if any) will be included in your business planning and wider review processes (team plan)? Please consider any gaps or areas needing further attention in the table below the example.

Recommendation	Key activity	Progress milestones including target dates for either completion or progress	Officer responsible	Progress
Example				
1. Better collection of feedback, consultation and data sources	1. Create and use feedback forms. Consult other providers and experts	1. Forms ready for January 2010 Start consultations Jan 2010	1. NR & PB	
2. Non-discriminatory behaviour	2. Regular awareness at staff meetings. Train staff in specialist courses	2. Raise awareness at one staff meeting a month. At least 2 specialist courses to be run per year for staff.	2. NR	

Recommendation	Key activity	Progress milestones including target dates for either completion or progress	Officer responsible	Progress
Ensure funded projects support equality areas	Grant agreement negotiations with successful applicants Quarterly monitoring returns collected that report on project progress	Agree grant agreements (including work plan and targets) – May 2013 Report on Project Progress – July, October, January, April	RM RM	

Section 5 – Quality Assurance and Monitoring

Have monitoring systems been put in place to check the implementation of the proposal and recommendations?

Yes

How will the monitoring systems further assess the impact on the equality target groups?

In addition to regular monitoring returns it will be possible to ask for case studies on how the buildings funded are used by the wider community.

Reports will be submitted to the Corporate Grants Programme Board with updates on progress of the scheme and the individual building work funded. All aspects of the scheme will be considered including the impact on the equality target groups.

Does the policy/function comply with equalities legislation?

(Please consider the OTH objectives and Public Sector Equality Duty criteria)

Yes

If there are gaps in information or areas for further improvement, please list them below:

How will the results of this Equality Analysis feed into the performance planning process?

The scheme will be monitored. Lessons learned from Round 1 will inform planning for Round 2. In particular how the scheme is publicised, the support given to groups planning bids and the involvement of the Inter Faith Forum.

Section 6 – Sign Off and Publication

Name: (signed off by)	DAVE COOPER
Position:	AGING SERVICES LEAD RESOURCES DM
Date signed off: (approved)	